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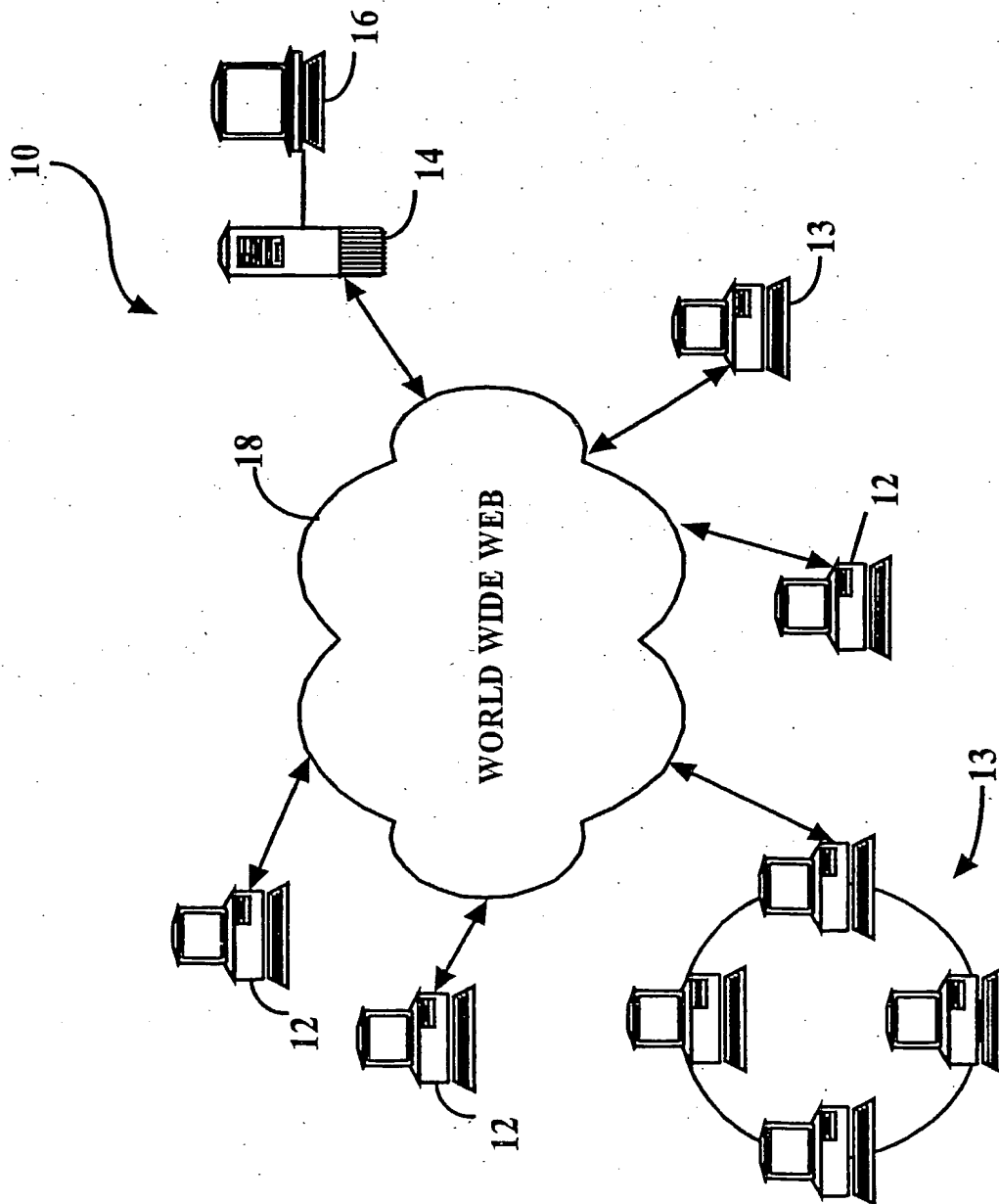


Fig. 1

BEST AVAILABLE COPY

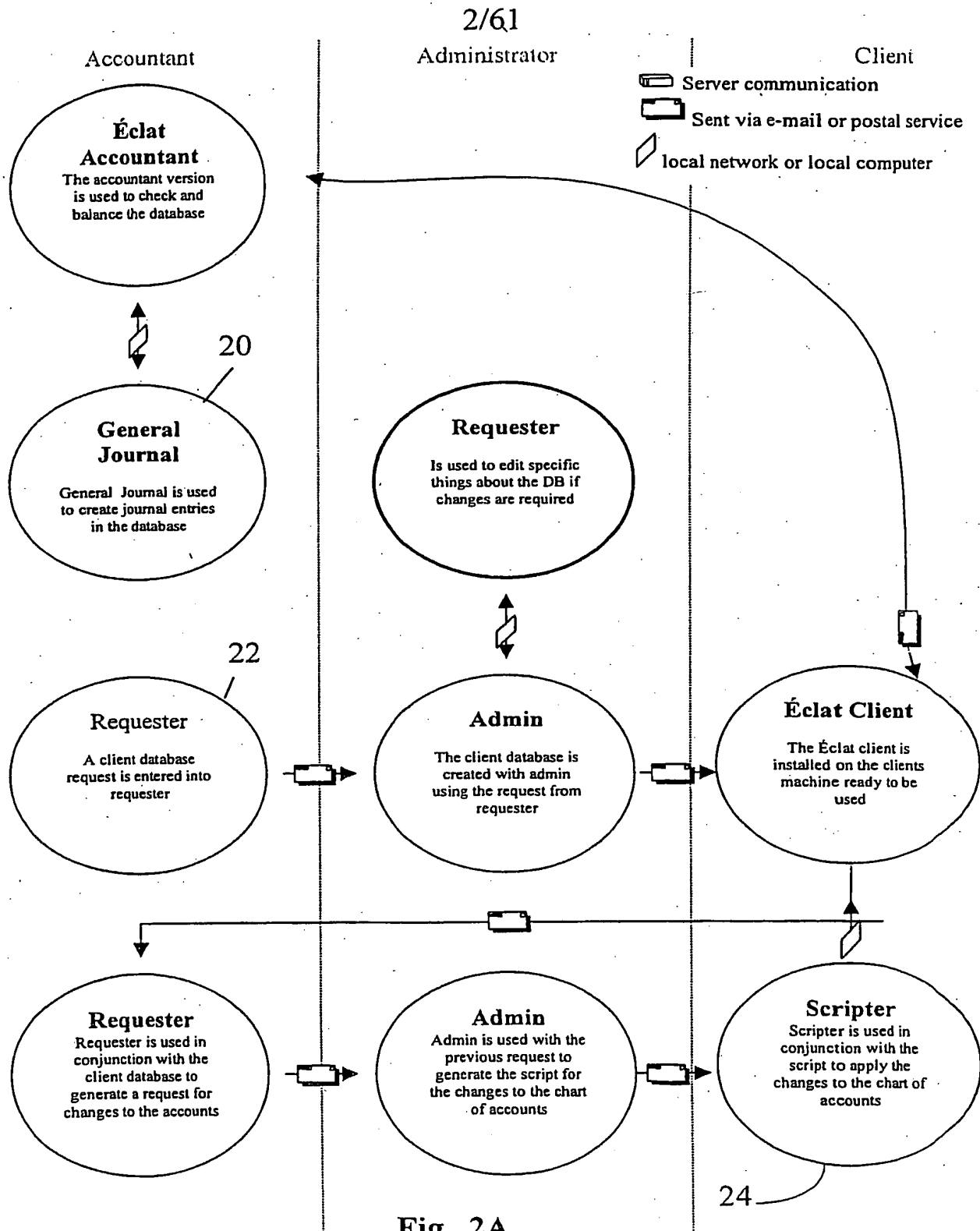
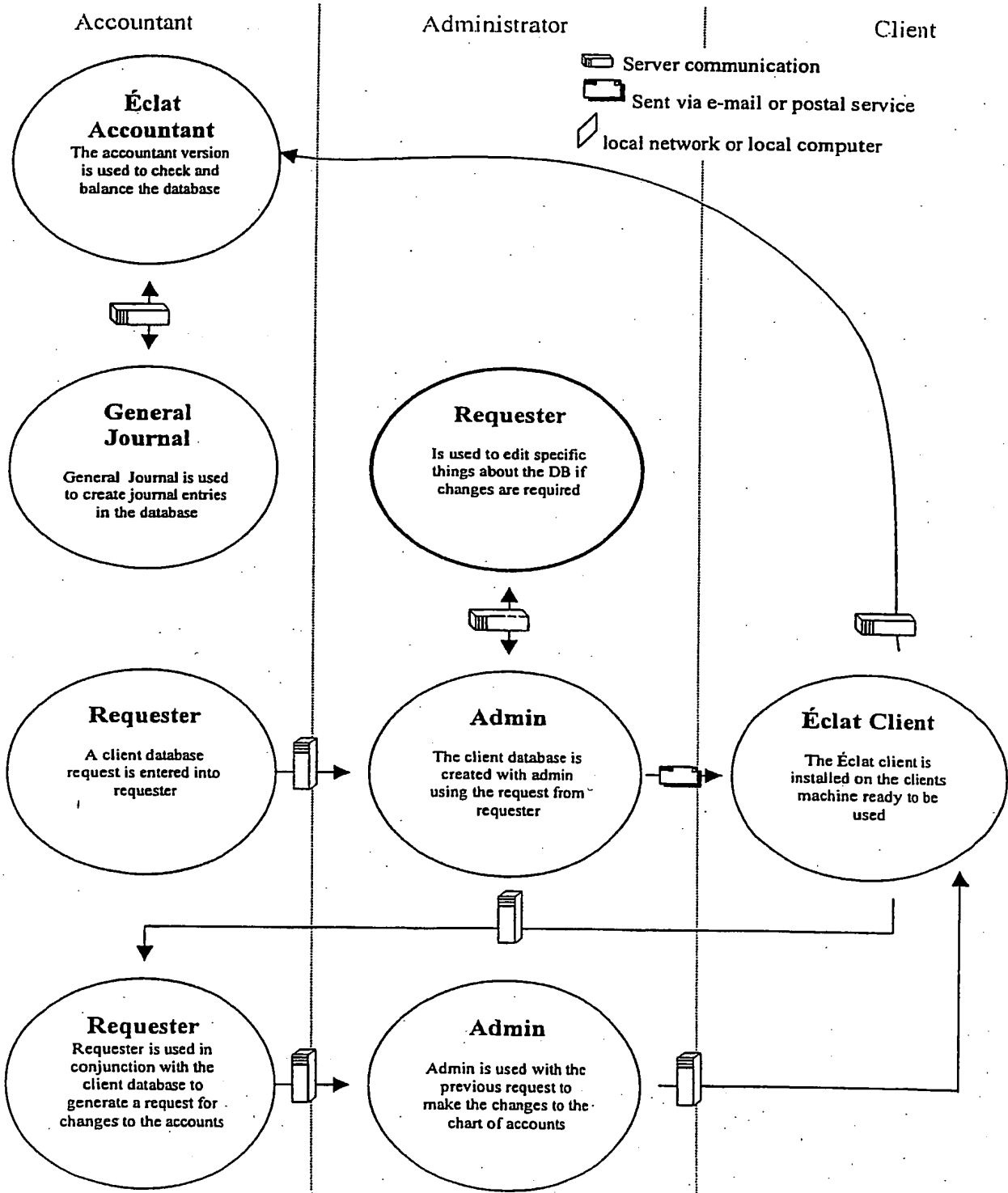


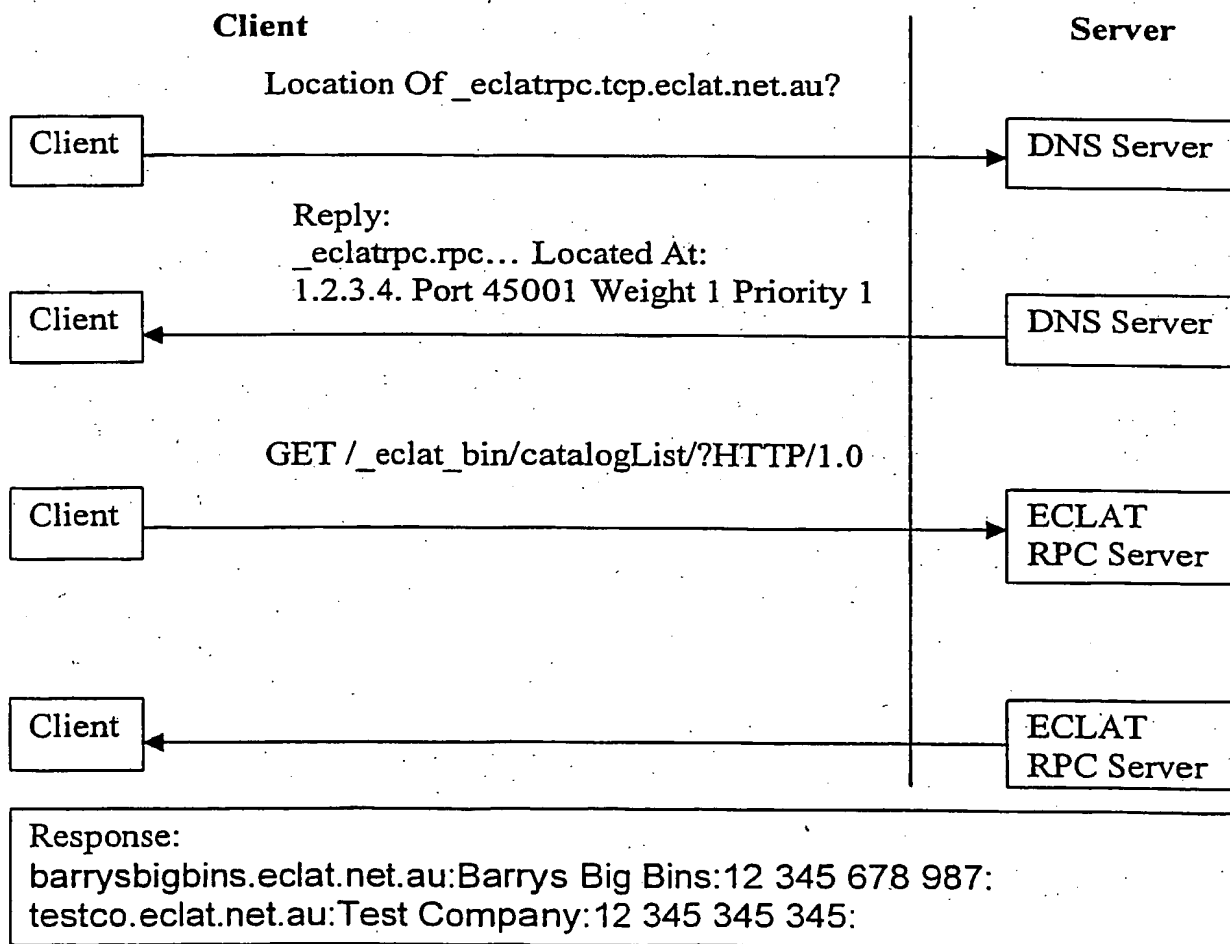
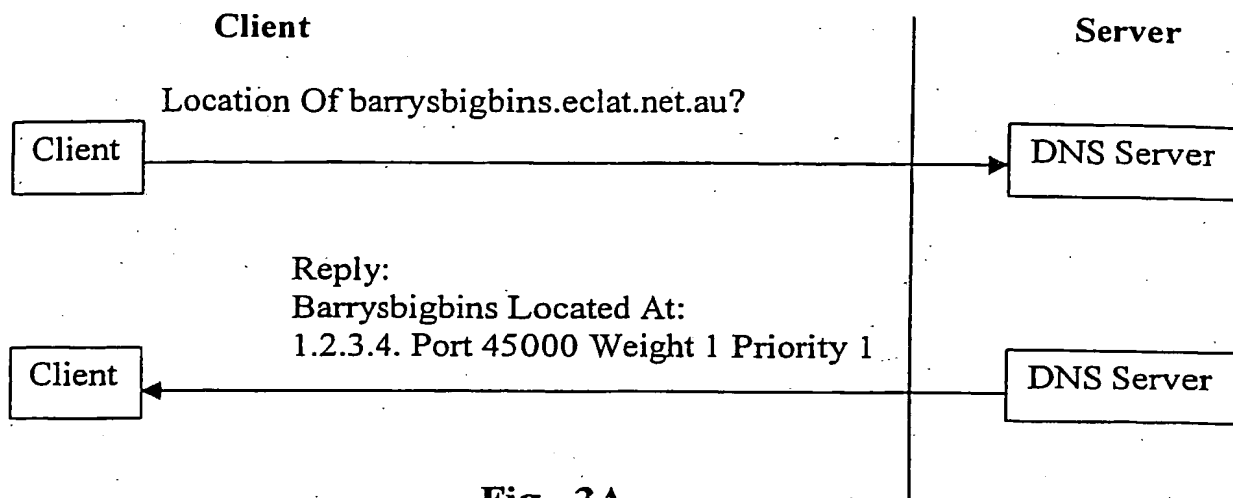
Fig. 2A

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**Fig. 2B**

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**Fig. 3B.**

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**Payment and Receipt Entry Form**

☒ Payment Entry ☐ Receipt Entry

Source of Payment: Bank working account..... [1/2/6001.1000] ☒

Source Branch: Brisbane

Source Department: Administration

Date Reference: 01/09/2002 ☒ Name of Payee: Insurer ☒

Type of Payment: Cash ☒ Payment Details: ☒

Link to: Payee Name/Details ☒ Payment Total: \$35.00

Store Payment Transaction ☒

REQUIRED: 0.00  
 BALANCE: 35.00

Amount	Payment Description	BR	DEP
\$20.00	Insurance general	1	1
\$15.00	Insurance general	1	1

Fig. 4

Script Manager – Add/Delete

**Script Manager**

☒ Add/Delete ☐ Change Name

Branch	Department	COY	AccountID	AccDescription	DR CR	Post	EOY	Comments	SGSTSp
<input type="checkbox"/>	1	1	1100.0000	Sales	CREDIT	NO	ZERO	-	0
<input type="checkbox"/>	1	1	1100.1000	Sale of goods to customers	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.1001	Sales to Australian customers	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.2000	Sale second hand goods	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.2001	Sale of new goods	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.2002	Sale 2nd hand goods costing over \$300	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.2003	Sale 2nd hand goods costing under \$300	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.2004	Sale 2nd hand goods from global pool	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.3000	Sale of goods on consignment	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.3001	Sale of new goods on consignment	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.3002	Sale 2nd hand goods on consignment	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1100.4000	Small food retailer sales	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1150.0000	Export Sales	CREDIT	NO	ZERO	-	0
<input type="checkbox"/>	1	1	1150.1000	Sales to customers overseas	CREDIT	YES	ZERO	-	0
<input type="checkbox"/>	1	1	1150.2000	2nd Hand goods sold overseas	CREDIT	YES	ZERO	-	0

Add Selected To New Account    Add Selected To Unused Account    Add Selected To Alter Accounts

Close

Fig. 6E

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**Required Questions for the payment of \$20.00**

**Required Details - Select which applies to this payment**

☒ Payment supported by a GST Inclusive Tax Invoice?

☐ Does GST apply to all of the Acquisition?

☐ To pay a FFE 1/7/2000?

☒ Payment for a Taxed Acquisition?

☐ Value of Acquisition less than \$50.00??

☐ Have you or will you request a compliant Tax Invoice?

☐ Has an amount been withheld for failure to obtain ABN?

☒ Has an amount been withheld for failure to obtain ABN?

**Payment including Stamp Duty**

How much is Stamp Duty:	\$5.00
How much is Taxed Acquisition:	\$11.00
How much is GST Free:	\$4.00
<b>Calculated Total:</b>	<b>\$20.00</b>

Status: System Operational with no problems detected!

Fig. 4A

**Required Questions for the payment of \$15.00**

**Required Details - Select which applies to this payment**

☒ Payment supported by a GST Inclusive Tax Invoice?

☐ Does GST apply to all of the Acquisition?

☐ To pay a FFE 1/7/2000?

☒ Payment for a Taxed Acquisition?

☐ Value of Acquisition less than \$50.00??

☐ Have you or will you request a compliant Tax Invoice?

☐ Has an amount been withheld for failure to obtain ABN?

☒ Has an amount been withheld for failure to obtain ABN?

**Payment including Stamp Duty**

How much is Stamp Duty:	\$4.00
How much is Taxed Acquisition:	\$9.00
How much is GST Free:	\$2.00
<b>Calculated Total:</b>	<b>\$15.00</b>

Status: System Operational with no problems detected!

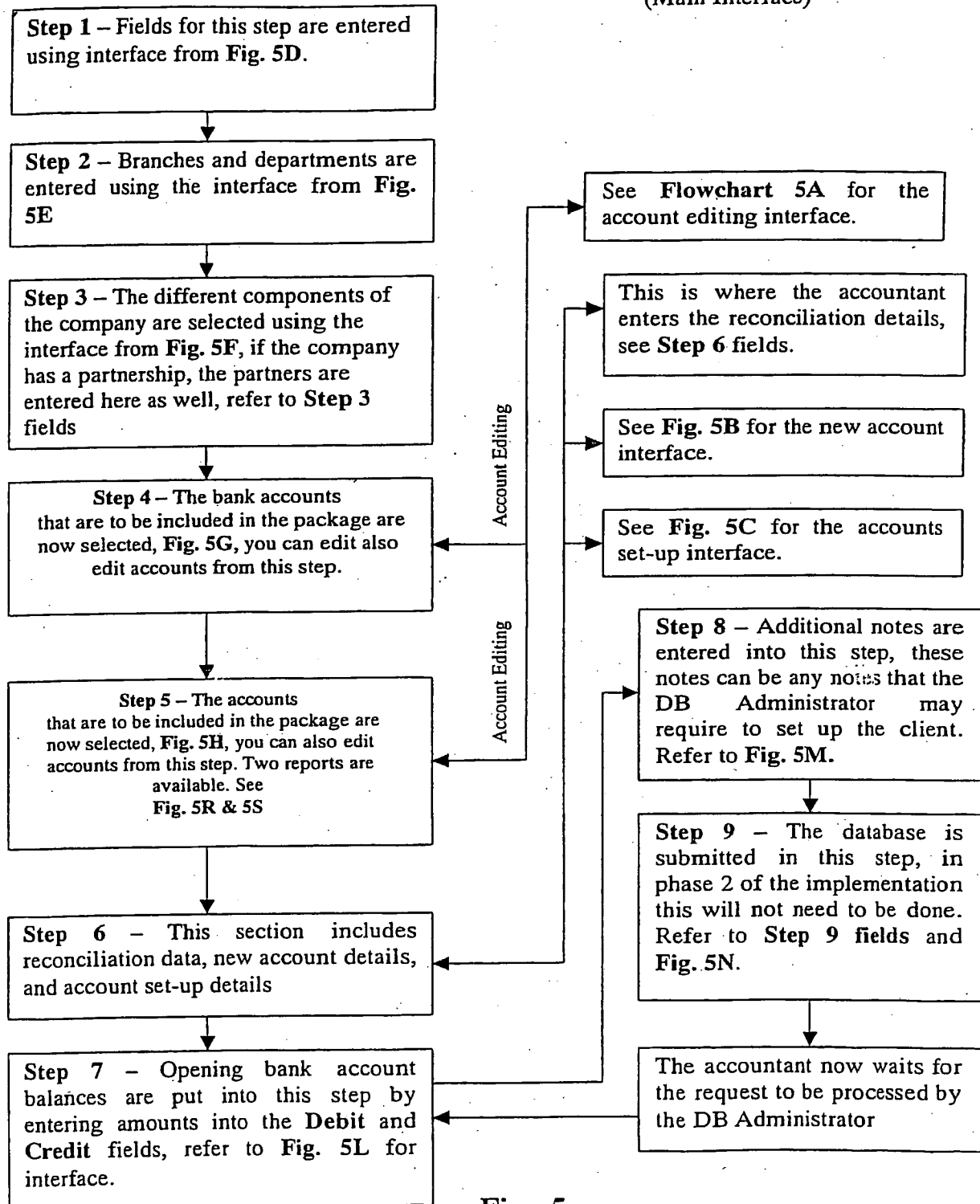
Fig. 4B

The resulting data in the transaction table:

GL Amount	Account ID	Account Header ID	Outstanding	Item Code	Private Use Only
\$19.00	2860.7000	2860.0000	Y	E05	0
\$1.00	7025.0002	7025.0000	N	NA	1
\$14.19	2860.7000	2860.0000	Y	E05	0
\$0.81	7025.0002	7025.0000	N	NA	1

**Fig. 4C**

(Main Interface)





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(Account Editing Interface)

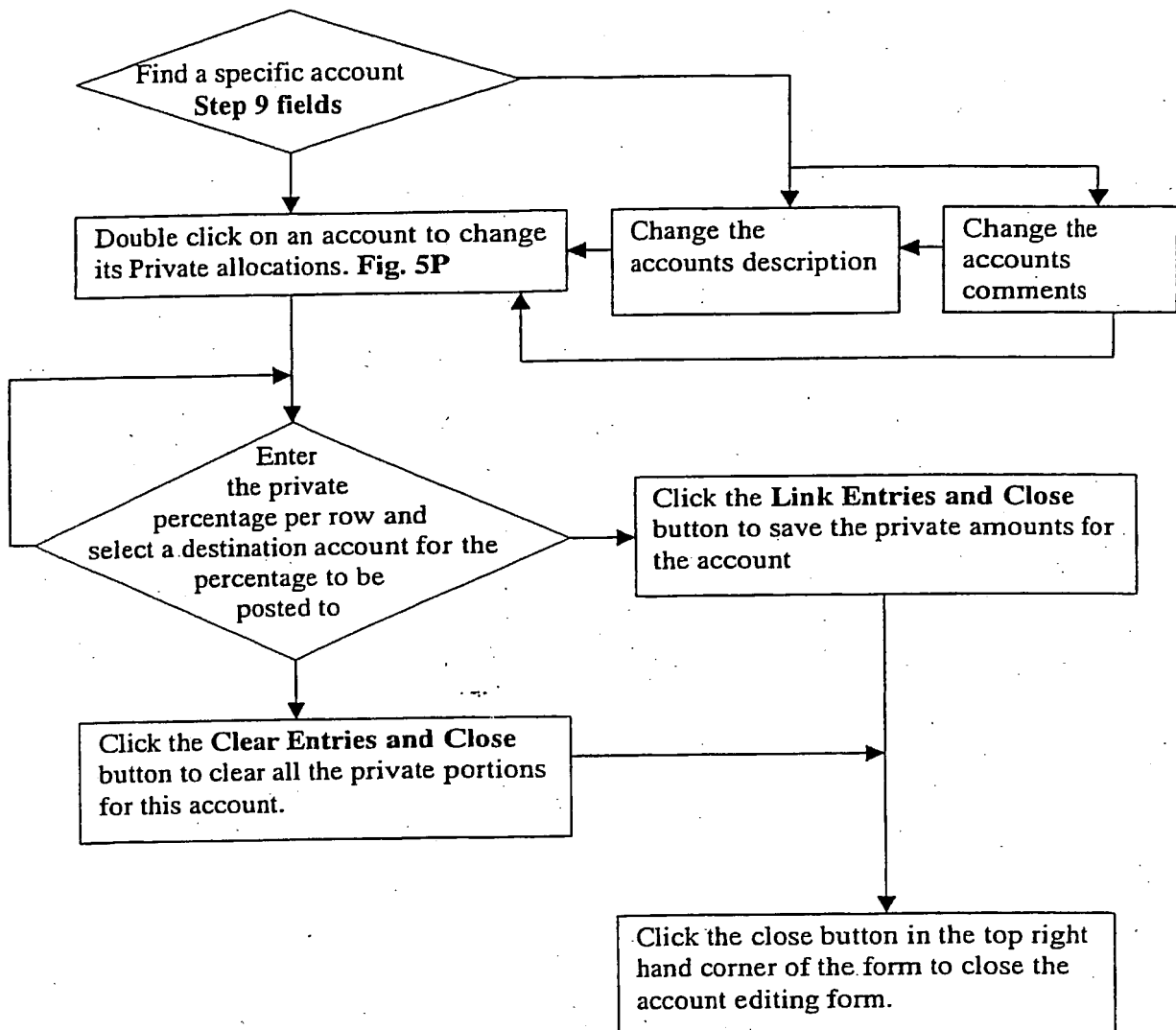


Fig. 5A

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(New Account Interface)

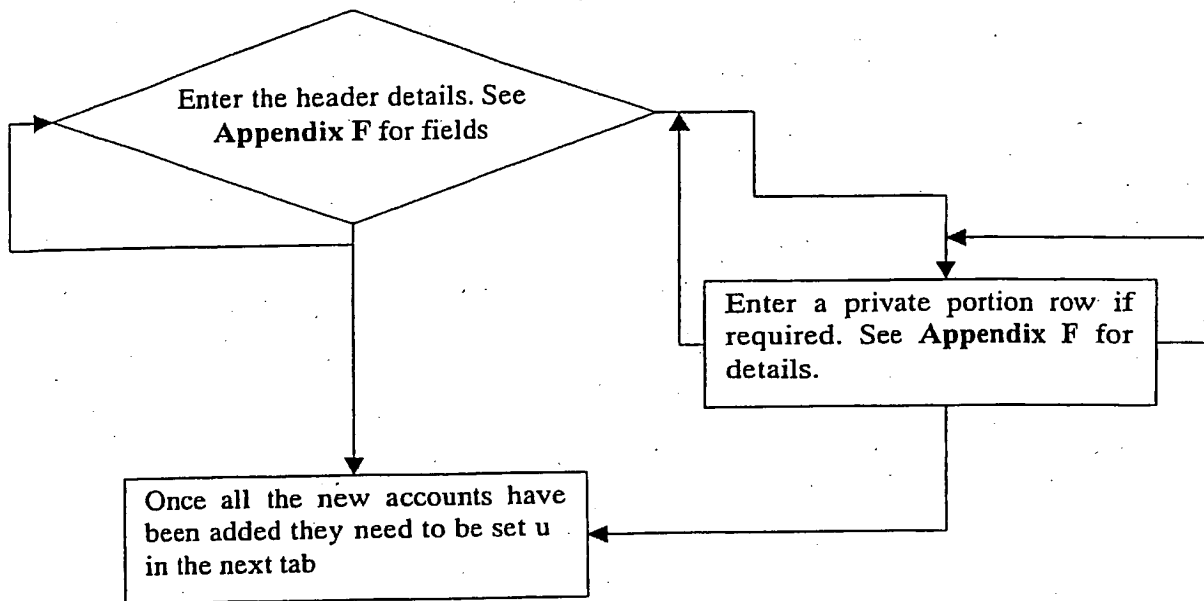


Fig. 5B

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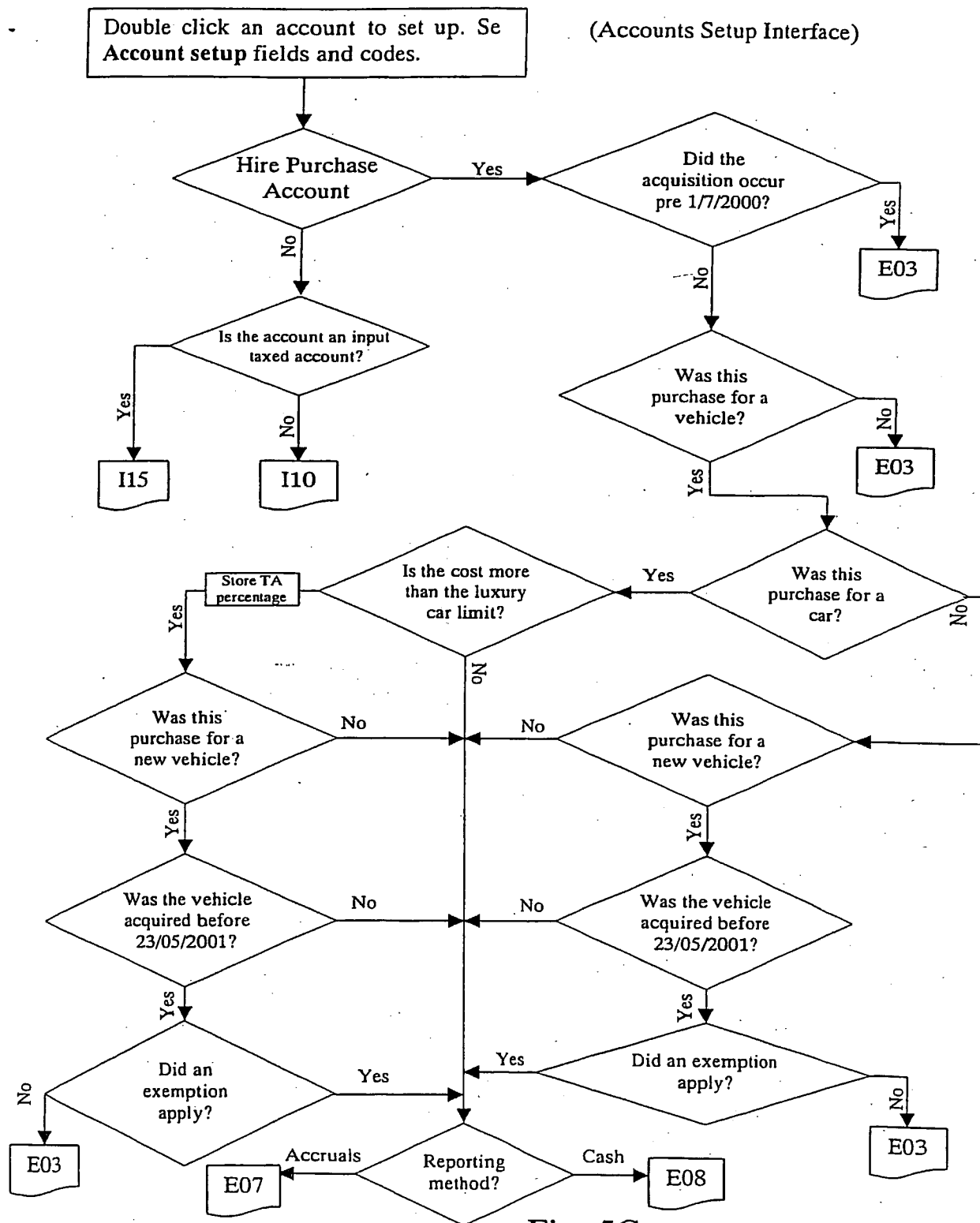


Fig. 5C

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Step 1 (General Information)

The screenshot shows the 'Client Package Request' window for Step 1. The window has a menu bar with 'Operations' and 'Help'. Below the menu bar is a navigation pane with buttons for Step #4 (Bank Accounts), Step #5 (Accounts Selections), Step #6 (Questionnaire), Step #7 (Opening Balances), Step #8 (Additional Notes), Step #9 (Submission), Step #11 (General Information), Step #12 (Branches & Departments), and Step #13 (Client Entry). The main area is titled 'General Client Information' and contains the following fields:

- Client's Full Name: Joe Blogg
- Client's Trading Name: Joe's Candy Shop
- Client Address: 30 Chocolate Lane BRISBANE Q 4000
- Client Email Address: joeblogg@lolly.com.au
- Client Phone Number: (00) 0000-0000
- ABN: 00 000 000 000
- Reporting Method: Cash
- Client Type: Multi Users
- Year: 2002 - 2003

Below these fields are 'BAS Variables' with the following values:

- Company/VAT/Undertaken Value: 0.00
- PAYG Commissioner Rate: 0.00
- Fringe Benefits Taxable Amount Value: 0.00
- GST Free Rate: 0.00

There is a section for 'Required Modules to Include with Dispatch Package' with checkboxes for:

- ☒ Cash Book/Debit System
- ☐ Assets
- ☐ Point of Sale
- ☐ Accounts
- ☐ Budgets
- ☐ Provisions
- ☐ Achievement Model
- ☐ Manufacturing Process
- ☐ Payroll/Personnel System

At the bottom right is a button labeled 'Update Client Profile'. The status bar at the bottom says 'Everything Operational Standing By'.

Fig. 5D

Step 2 (Branches & Departments)

The screenshot shows the 'Client Package Request' window for Step 2. The navigation pane is the same as in Step 1, but Step #12 (Branches & Departments) is now selected. The main area is titled 'Branches' and contains a table with the following data:

ID	Description
1	Brisbane
2	Caloundra

Below the 'Branches' table is a section for 'Departments' with a table containing the following data:

ID	Description
1	Sales
2	Administration

The status bar at the bottom says 'Everything Operational Standing By'.

Fig. 5E

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Step 3 (Client Entity)

**Client Package Request**

Operations: Home

Bank Accounts (Step #4) | Accounts Selections (Step #5) | Questionnaire (Step #6)  
 Opening Balances (Step #7) | Additional Notes (Step #8) | Submission (Step #9)  
 General Information (Step #1) | Branches & Departments (Step #2) | Client Entity (Step #3)

**Entity Details**

- ☐ Club or Association
- ☐ Company
- ☐ Consolidation Adjustment
- ☐ Manufacturing Account
- ☐ Partnership
- ☒ Sole Trader
- ☐ Superannuation Fund
- ☒ Trading Account
- ☐ Trust Discretionary
- ☐ Trust Unit

☒ Generate User Chart of Accounts

Everything Operational Standing By

Fig. 5F

Step 4 (Bank Accounts)

**Client Package Request**

Operations: Home

Bank Accounts (Step #4) | Accounts Selections (Step #5) | Questionnaire (Step #6)  
 Opening Balances (Step #7) | Additional Notes (Step #8) | Submission (Step #9)  
 General Information (Step #1) | Branches & Departments (Step #2) | Client Entity (Step #3)

**Bank Account Selection List**

BR	DEP	Account ID	Description
<input checked="" type="checkbox"/>	1	6001.1000	Bank working account
<input checked="" type="checkbox"/>	2	6001.1000	Bank working account
<input type="checkbox"/>	1	6001.1000	Bank working account
<input type="checkbox"/>	1	6001.1100	Bank savings account
<input checked="" type="checkbox"/>	2	6001.1100	Bank savings account
<input type="checkbox"/>	2	6001.1100	Bank savings account
<input type="checkbox"/>	1	6001.1200	Bank account # three
<input type="checkbox"/>	1	6001.1200	Bank account # three
<input type="checkbox"/>	1	6001.1200	Bank account # three
<input type="checkbox"/>	2	6001.1300	Bank account # four
<input type="checkbox"/>	2	6001.1300	Bank account # four
<input type="checkbox"/>	1	6001.1300	Bank account # four
<input type="checkbox"/>	1	6001.1400	Bank account # five
<input type="checkbox"/>	1	6001.1400	Bank account # five
<input type="checkbox"/>	2	6001.1400	Bank account # five
<input type="checkbox"/>	1	6001.1500	Bank account # six
<input type="checkbox"/>	2	6001.1500	Bank account # six

☒ Rename Accounts / Edit Account Details

Everything Operational Standing By

Fig. 5G

Step 5 (Account Selection)

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**Client Package Request**

Operations: Help

Opening Balances (Step #7) | Additional Notes (Step #8) | Submission (Step #9)

General Information (Step #1) | Branches & Departments (Step #2) | Client Entry (Step #3)

Bank Accounts (Step #4) | **Accounts Selections (Step #5)** | Questionnaire (Step #6)

**Accounts Selection**

☒ ☐ ☐ ☐

IDB	IDEP	Account ID	Description
<input type="checkbox"/>	1	1100.1000	Sale of goods to customers
<input type="checkbox"/>	2	1100.1000	Sale of goods to customers
<input type="checkbox"/>	1	1100.1000	Sale of goods to customers
<input checked="" type="checkbox"/>	1	1100.1001	Sales to Australian customers
<input checked="" type="checkbox"/>	2	1100.1001	Sales to Australian customers
<input type="checkbox"/>	1	1100.1001	Sales to Australian customers
<input type="checkbox"/>	1	1100.2000	Sale second hand goods
<input type="checkbox"/>	2	1100.2000	Sale second hand goods
<input type="checkbox"/>	1	1100.2000	Sale second hand goods
<input type="checkbox"/>	1	1100.2001	Sale of new goods
<input type="checkbox"/>	1	1100.2001	Sale of new goods
<input type="checkbox"/>	2	1100.2001	Sale of new goods
<input type="checkbox"/>	2	1100.2002	Sale 2nd hand goods costing over \$300
<input type="checkbox"/>	1	1100.2002	Sale 2nd hand goods costing over \$300
<input type="checkbox"/>	1	1100.2002	Sale 2nd hand goods costing over \$300
<input type="checkbox"/>	1	1100.2003	Sale 2nd hand goods costing under \$300
<input type="checkbox"/>	2	1100.2003	Sale 2nd hand goods costing under \$300

Rename Accounts / Edit Account Details

Everything Operational Standing By

Fig. 5H

Step 6 (Questionnaire – Reconciliation Details)

**Client Package Request**

Operations: Help

Opening Balances (Step #7) | Additional Notes (Step #8) | Submission (Step #9)

General Information (Step #1) | Branches & Departments (Step #2) | Client Entry (Step #3)

Bank Accounts (Step #4) | Accounts Selections (Step #5) | **Questionnaire (Step #6)**

**Reconciliation Details** | New Account Details | Accounts Setup

Account	Description	Am
Bank working account..... [1/2/6001.1000]	Bank Statement	
Bank working account..... [1/2/6001.1000]	Outstanding Cheque	
Bank working account..... [1/2/6001.1000]	Outstanding Deposit	

Everything Operational Standing By

Fig. 5I

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Step 6 (Questionnaire – New Account Details)

The screenshot shows a software window titled "Client Package Request" with a menu bar (Operations, Help) and a step navigation bar. The "New Account Details" tab is active. Below the navigation bar, there are three main sections:

- Account Type Selection:** A table with columns "Type", "Name", and "Header/Account". It contains one row: "P&L Expense", "Taxi fare", and "Travel Expense".
- Private Percentage:** A table with columns "Description", "Percentage", and "Destination Account". It is currently empty.
- Footer:** A status bar at the bottom that reads "Everything Operational Standing By".

Fig. 5J

Step 6 (Questionnaire – Account Setup)

The screenshot shows the same software window as Fig. 5J, but with the "Accounts Setup" tab active. It displays a table with the following data:

Setup	Branch	Department	Account ID	Description	Account Type
Y	1	1	2310.1000	Rent predominant LTCA	Predominately Input Taxed
Y	1	2	7600.2000	ESANDA HP \$	Hire Purchase

The footer status bar still reads "Everything Operational Standing By".

Fig. 5K

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Step 7 (Opening Balances)

**Client Package Request**

Operations Help

General Information (Step #1) | Branches & Departments (Step #2) | Client Entry (Step #3)  
 Bank Accounts (Step #4) | Accounts Selections (Step #5) | Questionnaire (Step #6)  
 Opening Balances (Step #7) | Additional Notes (Step #8) | Submission (Step #9)

BRI	DEP	ID#	Account Description	DRY Total	CRT Total
1	2	6001.1000	Bank working account	\$200.00	\$0.00
1	2	6001.1100	Bank savings account	\$268.59	\$0.00
1	2	6005.1000	Income NOT banked	\$0.00	\$0.00
2	1	6005.2000	Payments from income NOT banked	\$0.00	\$0.00
1	2	6005.9000	Unlisted source	\$0.00	\$0.00
1	1	6300.2000	GST Prepaid	\$0.00	\$0.00
1	2	6300.2000	GST Prepaid	\$0.00	\$0.00
2	1	6300.2000	GST Prepaid	\$0.00	\$0.00
2	1	6300.2001	GST Prepaid via Accruals	\$0.00	\$0.00
1	1	6300.2001	GST Prepaid via Accruals	\$0.00	\$0.00
1	2	6300.2001	GST Prepaid via Accruals	\$0.00	\$0.00
2	1	6380.0001	Inventory Opening Balance	\$0.00	\$0.00
1	1	6380.0001	Inventory Opening Balance	\$0.00	\$0.00
1	2	6440.1000	Transfer of funds to other sources	\$0.00	\$0.00
1	1	6440.1000	Transfer of funds to other sources	\$0.00	\$0.00
2	1	6440.1000	Transfer of funds to other sources	\$0.00	\$0.00
1	1	6440.2000	Transfer funds from other sources	\$0.00	\$0.00

New Account Debits: \$0.00 | New Account Credits: \$0.00  
 Debit Balance: \$468.59 | Credit Balance: \$468.59  
 Total Balance: \$0.00

Everything Operational: Standing By

Fig. 5L

Step 8 (Additional Notes)

**Client Package Request**

Operations Help

General Information (Step #1) | Branches & Departments (Step #2) | Client Entry (Step #3)  
 Bank Accounts (Step #4) | Accounts Selections (Step #5) | Questionnaire (Step #6)  
 Opening Balances (Step #7) | Additional Notes (Step #8) | Submission (Step #9)

**Notes**

1) Sales are always subject to GST  
 2) Business began operation in December 2002

Everything Operational: Standing By

Fig. 5M



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Step 9 (Submission)

Fig. 5N

Account Editing Interface

Branch	Department	Account ID	Acc Description	Private %	Comments
2	1	1100.2000	Sale second hand goods	0	-
1	1	1100.2001	Sale of new goods	0	-
1	2	1100.2001	Sale of new goods	0	-
2	1	1100.2001	Sale of new goods	0	-
1	1	1100.2002	Sale 2nd hand goods costing over \$300	0	-
1	2	1100.2002	Sale 2nd hand goods costing over \$300	0	-
2	1	1100.2002	Sale 2nd hand goods costing over \$300	0	-
1	1	1100.2003	Sale 2nd hand goods costing under \$300	0	-
1	2	1100.2003	Sale 2nd hand goods costing under \$300	0	-
2	1	1100.2003	Sale 2nd hand goods costing under \$300	0	-
1	1	1100.2004	Sale 2nd hand goods from global pool	0	-
1	2	1100.2004	Sale 2nd hand goods from global pool	0	-
2	1	1100.2004	Sale 2nd hand goods from global pool	0	-
1	1	1100.3000	Sale of goods on consignment	0	-

Fig. 5O

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## Private Split Portions

Private Split Portions for Fuel Pte vehicle # (1/2/8004.1000)

Portion Data

Share: Desch Account

80 Drawings for private use..... [1/2/8004.6000]

Total Portion on percentage: 80.00 x

☒ Link Entries to Account ☒ Clear Splits and Close

Fig. 5P

## Accounts Setup Form

Select Account Details

☒ Hire Purchase or Finance Account

☐ Did this acquisition occur prior to 1/1/2000?

☐ Was this purchase for a vehicle?

☐ Was this purchase for a car?

Cost of the Car: 0.00

Import Car Limit: 57009.00

☐ Was this purchase of a new motor vehicle?

☐ Was the vehicle acquired before 23/6/2001?

☐ Did a new exemption apply?

☒ Was this account input raised?

OK Cancel

Select Account Details

☒ Hire Purchase or Finance Account

☐ Did this acquisition occur prior to 1/1/2000?

☐ Was this purchase for a vehicle?

☐ Was this purchase for a car?

Cost of the Car: 0.00

Import Car Limit: 57009.00

☐ Was this purchase of a new motor vehicle?

☐ Was the vehicle acquired before 23/6/2001?

☐ Did a new exemption apply?

☐ Was this account input raised?

OK Cancel

NON Hire Purchase

Hire Purchase

Fig. 5Q

## Available Accounts Report

## Available Accounts [Headers only]

Project: Joe Blogg

Account ID	Account Name
1100.0000	Sales
1150.0000	Export Sales
1200.0000	Sales - Livestock
1300.0000	Sales - Produce
1510.0000	Opening Stock - Goods for Sale
1520.0000	Opening Stock - Livestock
1530.0000	Opening Stock - Produce
1540.0000	Opening Stock Trading Shares
1620.0000	Trading Purchases
1630.0000	Packaging and Wrapping
1650.0000	Cost of Goods Sold

Fig. 5R

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Selected Accounts Report

## Selected Accounts

Project: Joe Blogg

Account ID	Branch	Dep	Private X	Account Name	Type
1100.1001	1	1	0.00X	Sales to Australian customers	General
1100.1001	2	1	0.00X	Sales to Australian customers	General
1510.1000	1	1	0.00X	Goods held for sale at start of period	Not Available To Client
1510.1000	2	1	0.00X	Goods held for sale at start of period	Not Available To Client
1620.1000	1	1	0.00X	Goods purchased for sale	General
1620.1000	2	1	0.00X	Goods purchased for sale	General
1620.2005	1	1	0.00X	GST on 2nd hand goods sold	Not Available To Client
1620.2005	1	2	0.00X	GST on 2nd hand goods sold	Not Available To Client
1620.2005	2	1	0.00X	GST on 2nd hand goods sold	Not Available To Client
1910.1000	1	1	0.00X	Goods held for sale at close of period	Not Available To Client
1910.1000	2	1	0.00X	Goods held for sale at close of period	Not Available To Client
2185.1000	2	1	0.00X	Interest received from Working Account	GST Free Supply
2185.1001	2	1	0.00X	Interest received from Savings Account	GST Free Supply
2310.1000	1	1	0.00X	Rent predominant LTCA	Predominant LTCA (Input T
2510.1000	1	2	0.00X	Fees paid to accountant	General
2520.2000	1	2	0.00X	Yellow pages (gst on invoice)	GST Paid Up Front
2555.1000	1	2	0.00X	Bank charges (No GST)	GST Free Acquisition
2555.2000	1	2	0.00X	Bank debits: tax	Non Reportable Expense
2555.3000	1	2	0.00X	Bank fee (With GST)	Always Taxed Acquisition
2690.2000	1	1	0.00X	Voluntary agreement	Voluntary Agreement Payme
2675.2000	1	2	0.00X	Depreciation plant & equipment	Not Available To Client
2725.1000	1	1	0.00X	Electricity business	General
2725.1000	2	1	0.00X	Electricity business	General
2745.2000	1	2	0.00X	Government fees	General
2860.7000	1	1	0.00X	Insurance general	Includes Stamp Duty
2860.7000	2	1	0.00X	Insurance general	Includes Stamp Duty

Fig. 5S

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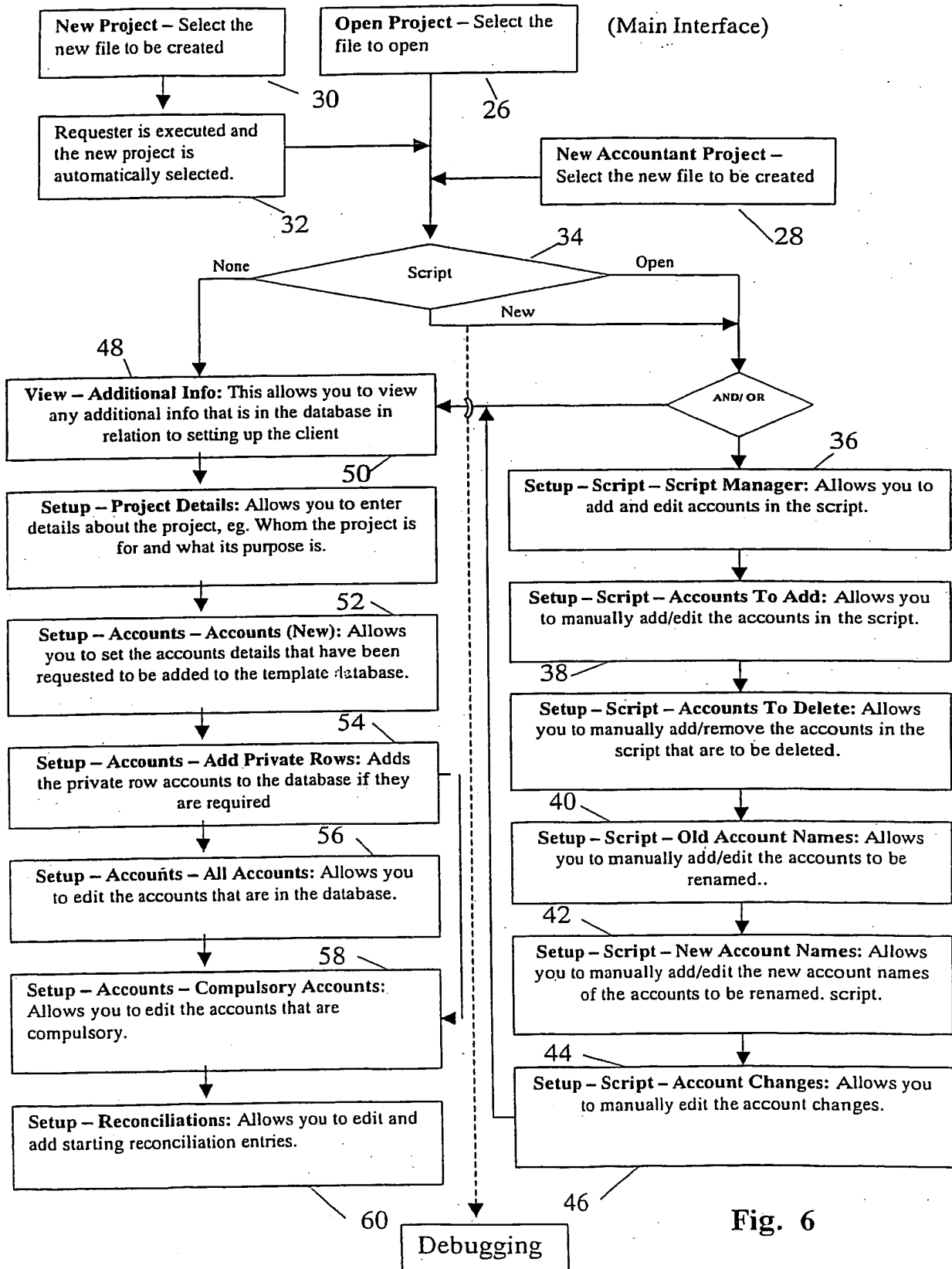


Fig. 6

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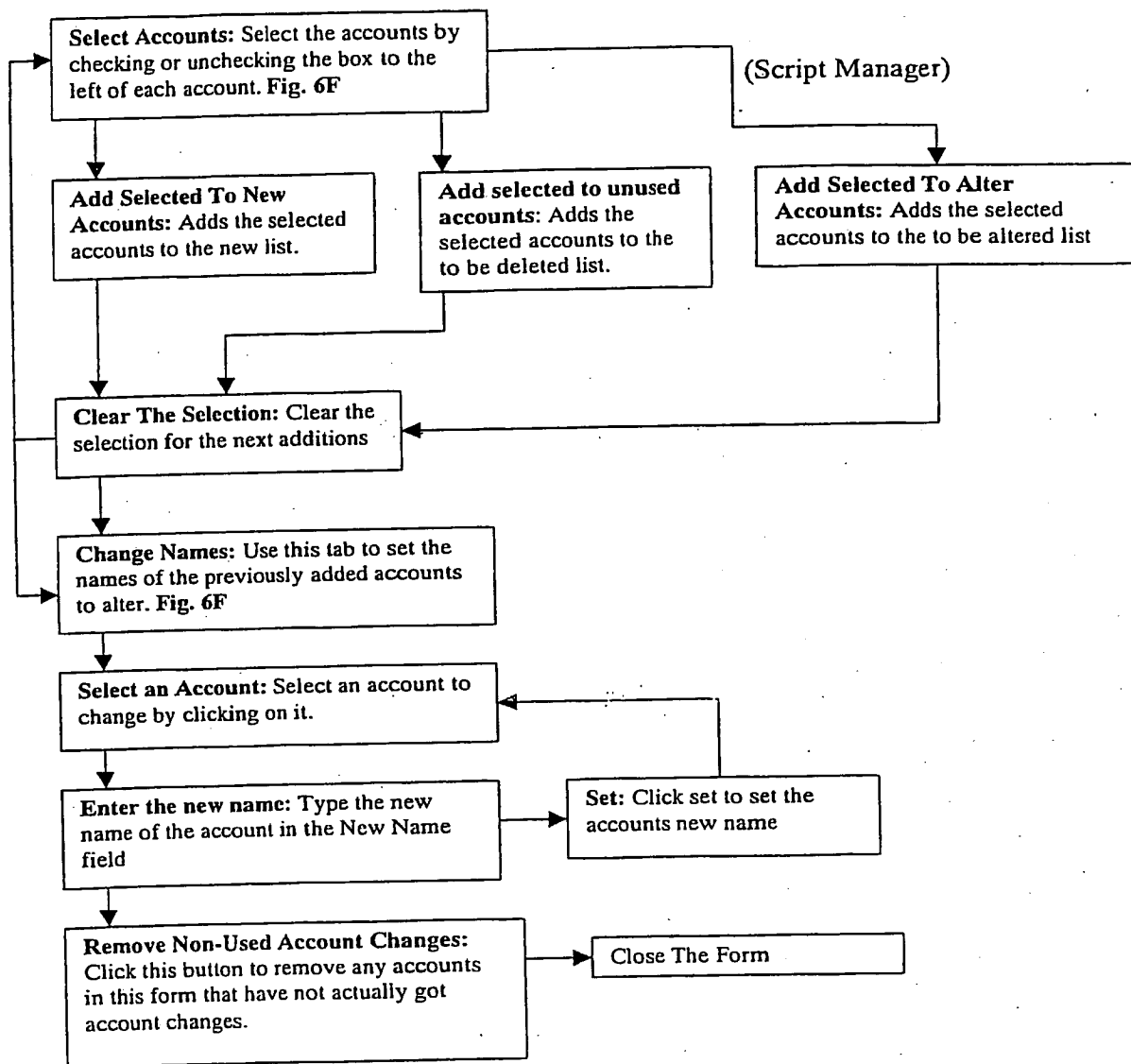


Fig. 6A

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Setup - Project Details

**Project Details (Left Window):**

- Username: Joe's Candy Shop
- Company: [Empty]
- Phone: (00) 0000-0000
- Serial Number: 45000-91027629793
- Email: joeblogg@billy.com.au
- Company Name: Joe Blogg
- Trading Name: Joe's Candy Shop
- Address: 30 Chocolate Lane BRISBANE Q 4000
- ABN: 00 000 000 000
- GST Percent: 10.00%
- Banking Rate: 05.50%
- Account Version: [Empty]
- Template Version: [Empty]
- Update: [Empty]

**Project Details (Right Window):**

- Username: primgroup@bigpond.net.au
- Trading Name: PN Murray Accountants
- Phone: (07) 5495 2911
- Server Host Name: [Empty]
- IP Address: 0\_0\_0\_0
- Server Login Name: [Empty]
- Server Login Pass: [Empty]
- Server Port: 0
- Server Version: [Empty]
- Update Obs: [Empty]

Fig. 6B

Tools - Check Database

Check Database	
Check Name	Status
Partnership Rows	Not Tested.
Partnerships	Not Tested.
Private Allocations	Success.
Source Account	Success.
Ledger Balances	Failed.
Open Status	Success.
Header Accounts	Success.
Hire Purchase Account Codes	Success.
Companies Table	Success.
Duplicate Names	Success.
Invalid Account Numbers	Success.

Fig. 6C

View - Additional Info

**Additional Info**

**Notes**

- 1) Sales are always subject to GST
- 2) Business began operation in December 2002

Fig. 6D

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Script Manager - Change Names

The screenshot shows a window titled "Script Manager". At the top, there is a toolbar with buttons for "Add/Delete", "Change Names", and "Find". Below the toolbar is a table with the following columns: Branch, Department, EOY, Account, Retention, PACE, Start, End, Unit, Assets, DR, CR, Post, EOY, Comments, EGSTSP, GroupID, and SPS Status. The first row of data contains the values: 1, 1, 1, 1100.1001, 0000.0000, Sales to Australian customers, CREDIT, YES, ZERO, 0, 8, 0. Below the table is a section with a "New Name" label and a text input field containing "Sales to customers". To the right of the input field are two buttons: "OK" and "Remove Non-Used Account Changes".

Branch	Department	EOY	Account	Retention	PACE	Start	End	Unit	Assets	DR	CR	Post	EOY	Comments	EGSTSP	GroupID	SPS Status
1	1	1	1100.1001	0000.0000	Sales to Australian customers	CREDIT	YES	ZERO	0	8	0						

New Name:  OK Remove Non-Used Account Changes

Fig. 6F

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(Main Interface)

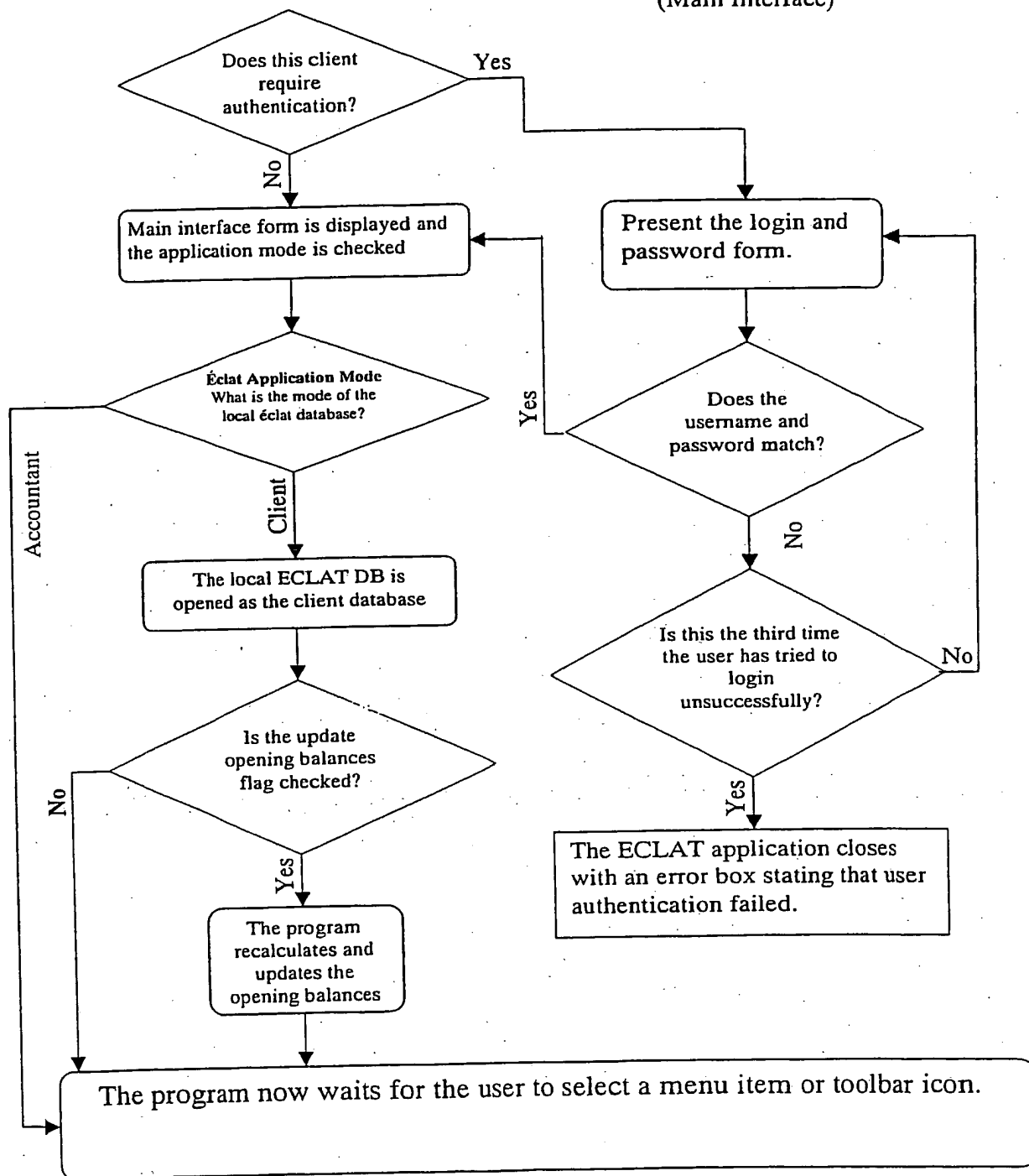


Fig. 7A



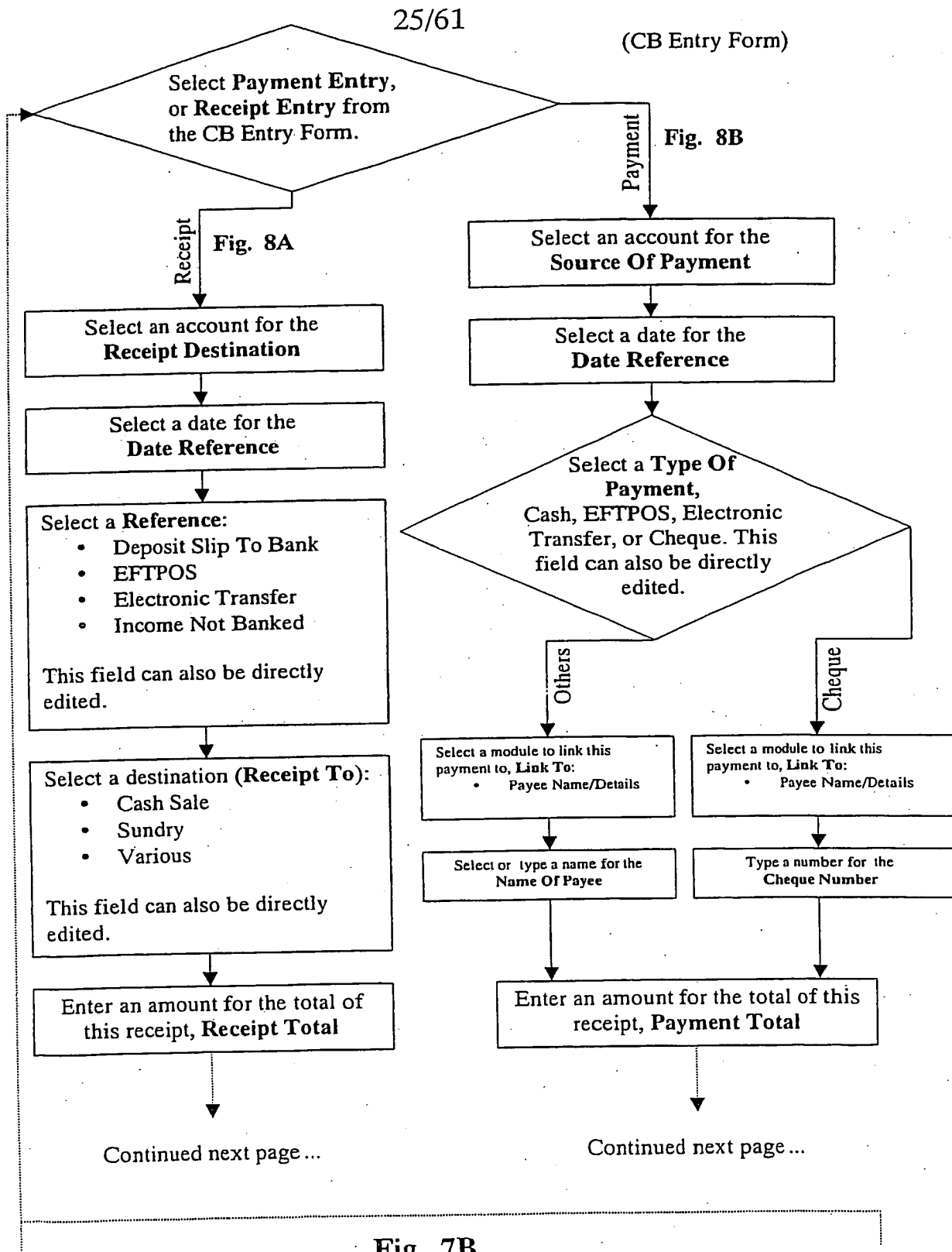


Fig. 7B

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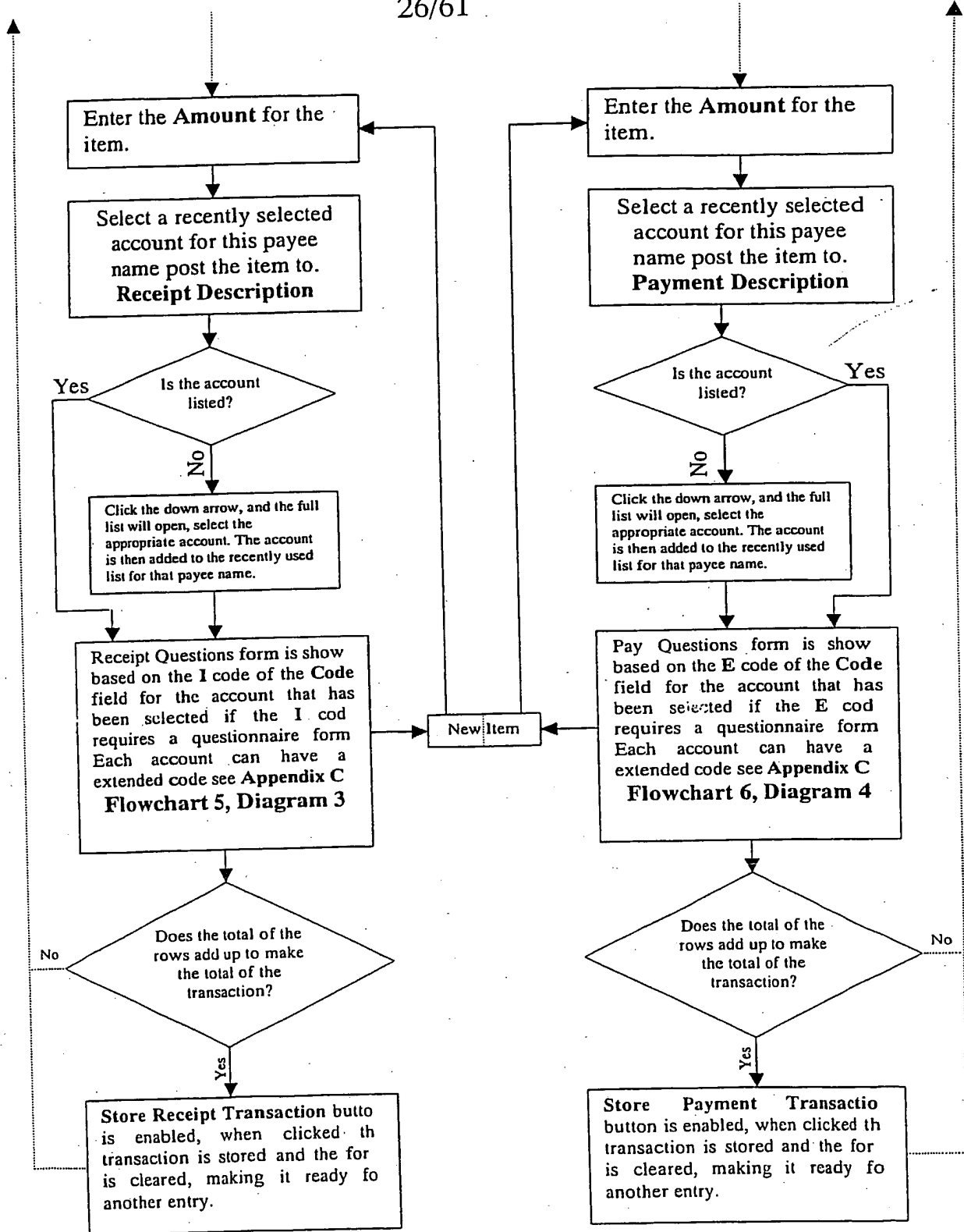


Fig. 7B (cont.)

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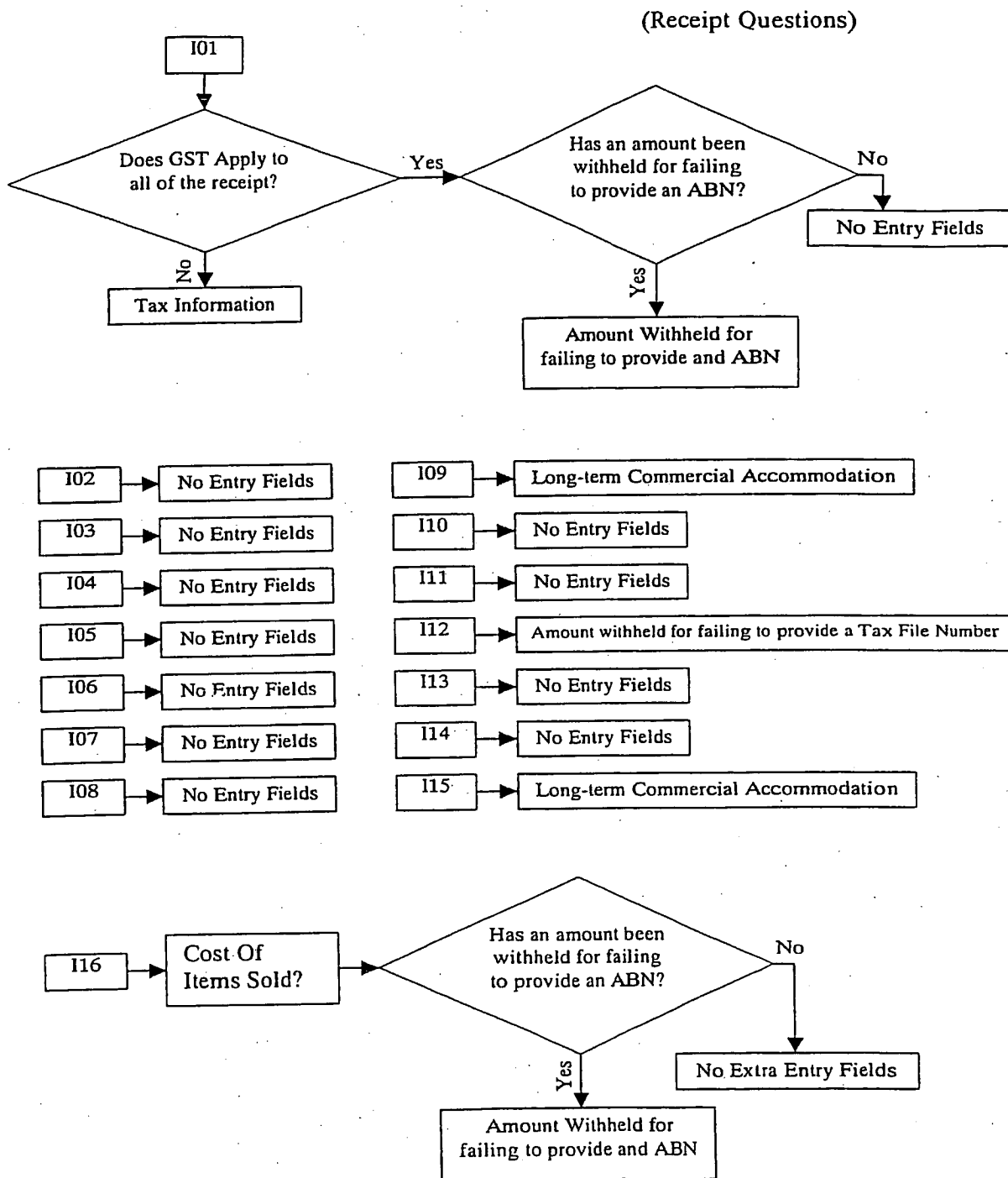


Fig. 7C

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(Pay Questions)

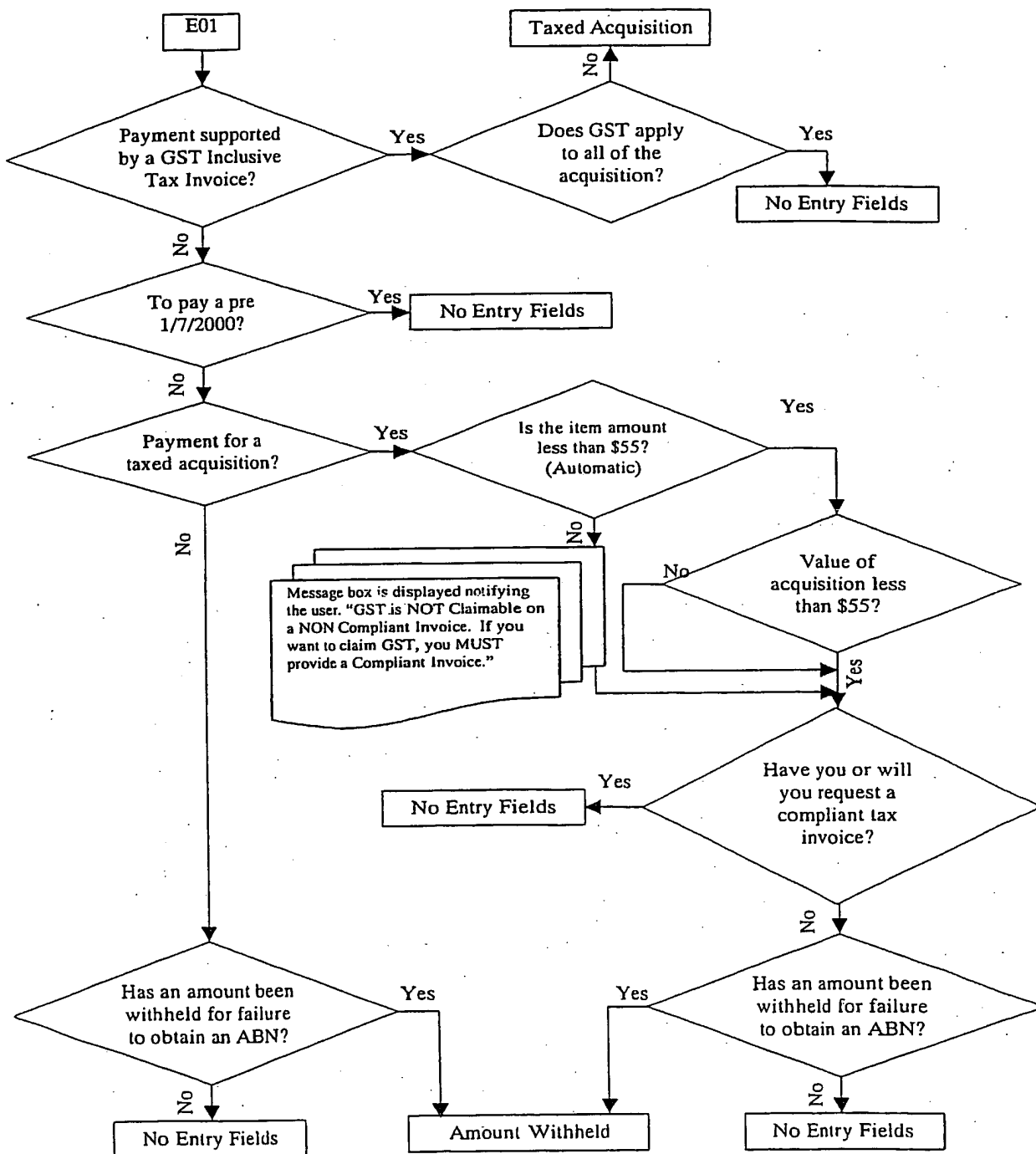


Fig. 7D

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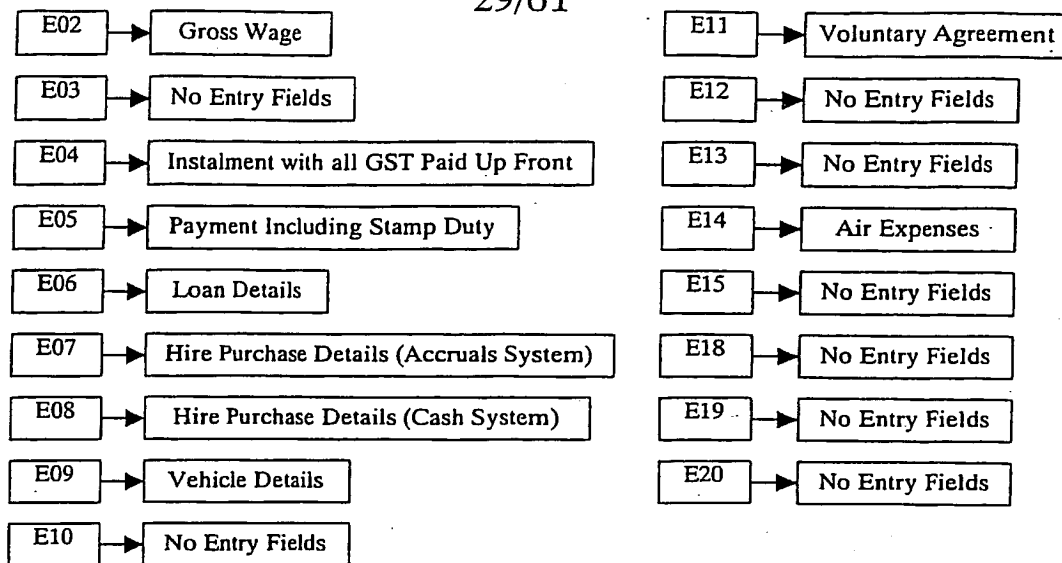


Fig. 7D (cont.)

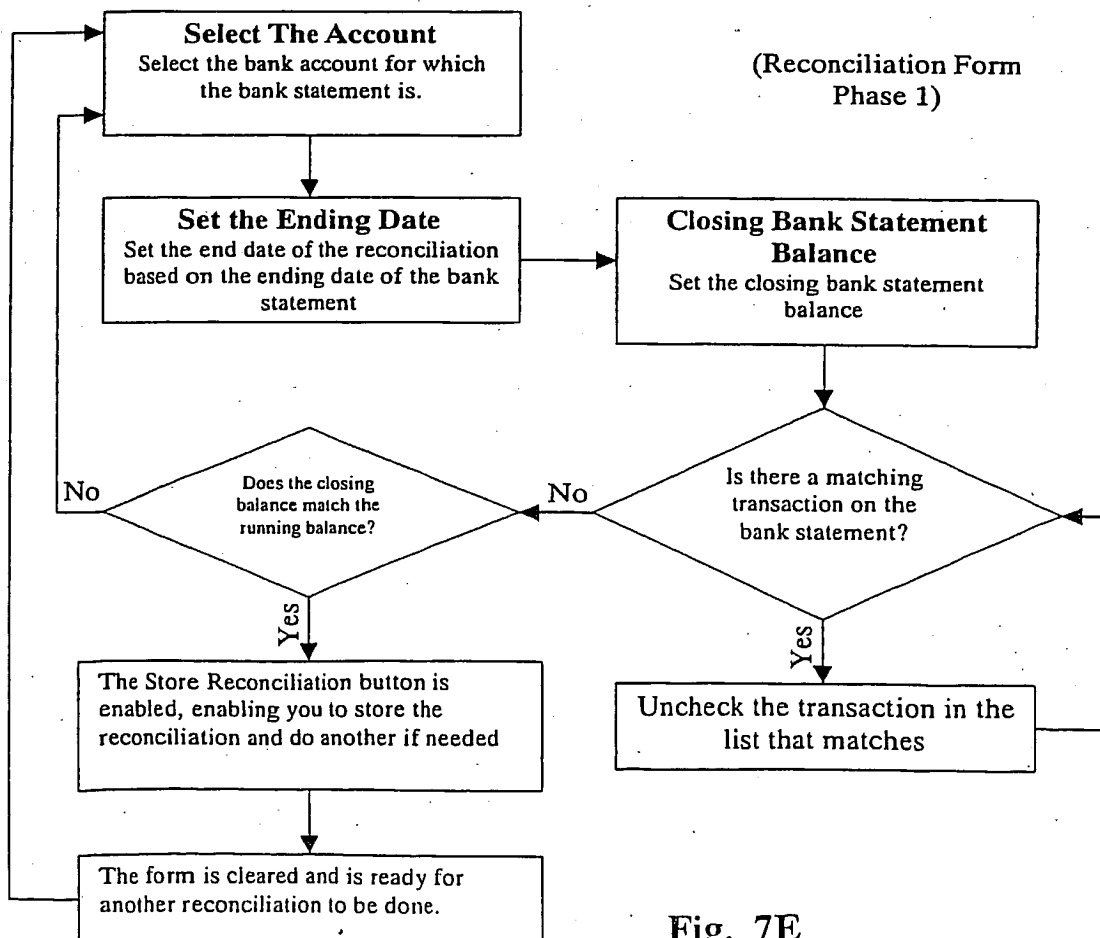


Fig. 7E

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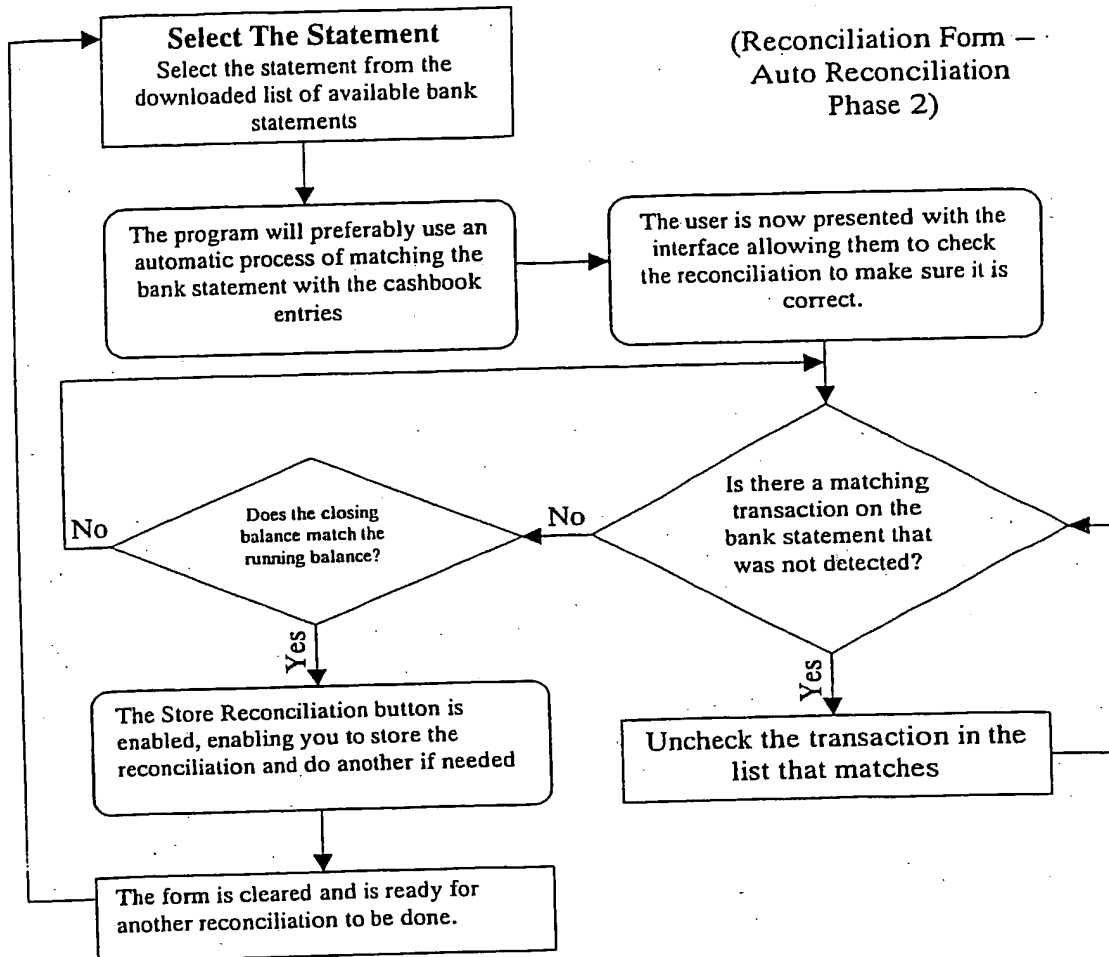


Fig. 7F

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Cashbook Entry Form - Receipt Entry

**Payment and Receipt Entry Form**

☒ Payment Entry ☒ Receipt Entry

Receipt Destination: Credit card VISA..... [1/1/7001.2000]

Branch: Sampleville

Department: Hotel

Date Reference: 01/07/2003

Receipts TO: Various

Reference: EFTPOS

Receipt Total: \$200.00

Store Receipt Transaction ☒

REQUIRED: 2.00  
BALANCE: 200.00

Amount	Receipt Description	BR	DEPT
\$200.00	Transfer funds from other sources	1	1

Fig. 8A

Cashbook Entry Form - Payment Entry

**Payment and Receipt Entry Form**

☒ Payment Entry ☐ Receipt Entry

Source of Payment: Credit card VISA..... [1/1/7001.2000]

Source Branch: Sampleville

Source Department: Hotel

Date Reference: 25/07/2002

Name of Payee: Qantas

Type of Payment: Cash

Payment Details: Flight to Perth

Link to: Payee Name/Details

Payment Total: \$800.00

Store Payment Transaction ☒

REQUIRED: 0.00  
BALANCE: 800.00

Amount	Payment Description	BR	DEPT
\$800.00	Business air fares	1	1

Fig. 8B

32/61

Receipt Base Questions

**Required Questions for the receipt of \$200.00** [?] [X]

**Required Details**

☒ Does GST apply to all of the Receipt?

☐ Has an amount been withheld for failing to provide an ABN?

Cost of Item Sold: \$0.00

☒ Confirm Details ☐ Cancel

Fig. 8C

**Amount withheld for failing to provide ABN**  
**Amount withheld for failing to provide ABN**

☐ Will a compliant Tax Invoice be Provided?

Amount Withheld: \$10.00

Invoice Total: \$210.00

Fig. 8D

**Amount withheld for failing to provide a Tax File Number**  
**Amount withheld for failing to provide a Tax File Number**

TFN Withholding: \$30.00

Ledger Amount: \$230.00

Fig. 8E



33/61

Tax Information

Tax Information	
How Much is Taxable Supply	\$20.00
How Much is PRE 1/7/2000	\$10.00
How Much is Export Supply	\$30.00
How Much is GST Free Supply	\$50.00
How much is Input Taxed	\$90.00
Amt Withheld for Failing to provide ABN	\$0.00
<b>Calculated Total</b>	<b>\$200.00</b>
<b>Original Total</b>	<b>\$200.00</b>

Fig. 8F

Long term Commercial Accommodation

Longterm Commercial Accomodation	
How much from guests who have stayed less than 28 days	\$0.00
<b>Original Total</b>	<b>\$200.00</b>

Fig. 8Fa

Payment Base Questions

☒ Required Questions for the payment of \$800.00

Required Details: Select which applies to this payment

- ☐ Payment supported by a GST Inclusive Tax Invoice?
- ☐ Does GST apply to all of the Acquisition?
- ☐ To pay a PRE 1/7/2000?
- ☐ Payment for a Taxed Acquisition?
- ☐ Value of Acquisition less than \$55.00???
- ☐ Have you or your supplier issued a compliant Tax Invoice?
- ☐ Has an amount been withheld for failure to obtain ABN?
- ☐ Has an amount been withheld for failure to obtain ABN?

☒ Confirm Detail ☐ Cancel

Status: System Operational with no problems detected

Fig. 8G

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**Amount Withheld**

<b>Amount Withheld</b>	
What is the amount withheld	\$50.00
<b>Calculated Total</b>	\$850.00

Fig. 8H

**Vehicle Details**

<b>Vehicle Details</b>	
How much is Third Party	\$300.00
How much is registration	\$500.00
<b>Calculated Total</b>	\$800.00

Fig. 8I

**Payment Including Stamp Duty**

<b>Payment including Stamp Duty</b>	
How much is Stamp Duty	\$100.00
How much is Taxed Acquisition	\$500.00
How much is GST Free	\$200.00
<b>Calculated Total</b>	\$800.00

Fig. 8J

**Airfare Expenses**

<b>Airfare Expenses</b>	
How much is Airfare Tax	\$700.00
How much is Taxed Acquisition	\$80.00
How much is GST Free	\$20.00
<b>Calculated Total</b>	\$800.00

Fig. 8K

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**Taxed Acquisition**

Taxed Acquisition	
How Much is Taxed Acquisition	\$400.00
How much is Non Taxed Acquisition	\$200.00
How much is PRE 1/7/2000	\$100.00
How much is other	\$100.00
Original Amount	\$800.00
Calculated Total	\$800.00

**Fig. 8L**

**Loan Details**

Loan Details	
How much is Interest	\$150.00
How much is Principal	\$600.00
How much is Stamp Duty	\$50.00
Calculated Total	\$800.00

**Fig. 8M**

**Hire Purchase Details**

Hire Purchase Details	
How much is Interest	\$60.00
How much is Principal	\$710.00
How much is Stamp Duty	\$30.00
Calculated Total	\$800.00

**Fig. 8N**

**Gross Wage**

Gross Wage	
What is the amount of Tax Withheld	\$40.00
What is the amount of other withholdings	\$32.00
Calculated Total	\$872.00

**Fig. 8O**

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**Voluntary Agreement**

<b>Voluntary Agreement</b>	
How much tax withheld:	\$60.00
Calculated Total:	\$860.00

**Fig. 8P**

**Instalment with all GST Paid up Front**

<b>Instalment with all GST Paid up Front</b>	
How much is Stamp Duty:	\$60.00
How much is GST:	\$500.00
Instalment Amount:	\$240.00
Calculated Total:	\$800.00

**Fig. 8Q**

**Bank Reconciliation Entry Form**

<b>Bank Reconciliation Entry</b>						
Account and Period						
Select Account:		Bank working account..... [1/2/6001.1000]				
Current Account: Bank working account						
Branch Name: Brisbane						
Department Name: Administration						
Date Range From:		01-07-2002		To:		31-08-2002
Closing Bank Statement Balance:				\$8951.44		
Opening Bank Statement Balance:				\$205.59		
Opening Ledger Balance:				\$200.00		
Uncheck all entries that are no longer outstanding						
OS	Payment	Receipt	Date	Reference	ID	
<input type="checkbox"/>	\$0.00	\$15.00	30/06/02	* -	2	
<input type="checkbox"/>	\$20.59	\$0.00	30/06/02	* 559	1	
<input type="checkbox"/>	\$6,568.58	\$0.00	10/07/02	Cash [-]	18	
<input type="checkbox"/>	\$680.00	\$0.00	10/07/02	Cheque [56]	2	
<input type="checkbox"/>	\$0.00	\$102.52	25/07/02	Electronic Transfer [-]	3	
<input type="checkbox"/>	\$0.00	\$6,568.00	25/07/02	Deposit Slip to Bank [-]	12	
<input type="checkbox"/>	\$0.00	\$16,869.00	25/08/02	Deposit Slip to Bank [-]	13	
<input type="checkbox"/>	\$4,856.00	\$0.00	28/08/02	Cash [-]	19	
<input checked="" type="checkbox"/>	\$25.00	\$0.00	30/08/02	Cheque [-]	21	
<input type="checkbox"/>	\$2,683.50	\$0.00	30/08/02	Cash [-]	20	
Closing Balances:						
Ledger:		\$8951.44		Running Balance:		\$8951.44
Credits:		\$25.00		O/S Balance:		\$25.00
Debits:		\$0.00				
Action:						
<input checked="" type="checkbox"/> Store Reconciliation						
<input type="checkbox"/> Generate/Review Report						
<input checked="" type="button" value="X Cancel"/>						

**Fig. 8R**

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**Reports – Report Configuration**

**Cashbook General Ledger Report**

**Report Configuration**

Source Acc: Bank savings account..... [1/2/6001.1100]

Method: Payments Only

Period: 1 [13]

Branch: (All)

Department: (All)

☒ SHOW REPORT

X cancel

Fig. 8S

**Reports – Cashbook General Ledger Audit Report**

Joe Blogg  
 Cashbook General Ledger Audit Report @ 12/06/03  
 Listing Periods From July 2002 TO July 2003  
 Listing for Payments Only  
 All Branches  
 All Departments  
 Source: 1/2 - Bank working account

DATE	YEAR	VVPP	REFERENCE	DETAILS	BALANCE
1 / 2 /			Bank working account	10/07/02	\$41.81
1/2/0001.0000			GST Paid		
10/07/02	1		PAYMENT		\$418.19
1/2/2110.1000			Post paid to accountant	56	
10/07/02	2		PAYMENT cheque		\$680.00
1 / 2 /			Bank working account	10/07/02	\$3186.60
1/1/1670.1000			Goods purchased for sale		
10/07/02	10		PAYMENT cash		\$318.66
1/1/0021.0000			GST Paid		
10/07/02	10		PAYMENT		\$2784.84
2/1/1670.1000			Goods purchased for sale		
10/07/02	10		PAYMENT cash		\$270.40
2/1/0021.0000			GST Paid		
10/07/02	10		PAYMENT		\$6568.58

Fig. 8T

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**Reports - PAYG Report**

**PAYG Report @ 12/06/03**

**Joe Blogg**

Listing Periods FROM July 2002 TO July 2003

**All Branches**

**All Departments**

**PAYG Tax Withheld**

<b>W1</b>	Total Salary, Wages and other payments : \$0
<b>W2</b>	Amount Withheld from payments shown at W1 : \$0
<b>W4</b>	Amount Withheld where no ABN was quoted : \$0
<b>W3</b>	Other Amounts withheld ( excluding any amount shown at W2 or W4 ) : \$0
<b>W5</b>	Total Amounts withheld (W2 + W3 + W4) : \$0

**PAYG Income Tax Instalment**

<b>T1</b>	PAYG Instalment Income : \$148,270
<b>T2</b>	ATO Instalment Rate : 0.00 % Percent

<b>T11</b>	T1 x T2 ( or T3 ) : \$0
------------	-------------------------

**Summary**

**Amounts you owe the ATO**

<b>1A</b>	GST on Sales or on GST instalment : \$14,779
<b>4</b>	PAYG Tax Withheld : \$0
<b>5A</b>	PAYG Income Tax Instalment : \$0
<b>6A</b>	Fringe Benefits Tax Instalment : \$0
<b>7</b>	Deferred Company / Fund Instalment : \$0
<b>8A</b>	1A + 4 + 5A + 6A + 7 : \$14,779

**Amounts the ATO owe you**

<b>1B</b>	GST on Purchases : \$4,122
<b>5B</b>	Credit arising from reduced PAYG instalments : \$0
<b>6B</b>	Credit arising from reduced Fringe Benefits tax instalment : \$0
<b>8B</b>	1B + 5B + 6B : \$4,122
<b>9</b>	Amount to be paid to ATO : \$10,657

**Fig. 8U**

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Reports – Summary Report

**SUMMARY REPORT**  
**Joe Blogg**  
**Listing Periods From July 2002 To July 2003**  
**Summarised Accounts**

All Branches  
 All Departments

Account Name	Account	Receipt	Payment
ATO Payment	7021.0001		\$4204.00
Bank charges (No GST)	2111.1000		\$100.00
DONT KNOW OR NOT LISTED RECEIPT	3993.2000	\$102.52	
Drawings for private use	8004.6000		\$1600.00
Electricity business	2725.1000		\$3250.47
Fees paid to accountant	2510.1000		\$510.19
Goods purchased for sale	1620.1000		\$33610.67
GST Collected	7021.0001	\$14770.20	
GST Paid	7021.0002		\$4122.66
Insurance general	2860.7000		\$3281.83
Interest received from Working Account	2111.1000	\$160.00	
Printing and stationery for business	3120.1000		\$616.37
Sales to Australian customers	1100.1001	\$147702.80	
		<b>\$163143.52</b>	<b>\$55412.19</b>
Second Hand Goods Sold:			<b>\$0.00</b>
		<b>\$163143.52</b>	<b>\$55412.19</b>

**Summary for Payments**

Taxed Acquisition : \$45,350.19  
 Input Tax : \$0.00  
 Private : \$0.00  
 NO GST : \$100.00  
 Non GST Reportable : \$9,962.00  
 GST Suspense : \$0.00

**Total Expenses : \$55,412.19**

**Summary for Receipts**

Tax Supply : \$162,473.00  
 Export Supply : \$0.00  
 Input Tax Sales : \$0.00  
 GST Free : \$168.00  
 Non GST Reportable : \$0.00  
 PRE 1/7/2000 : \$0.00  
 GST Suspense : \$102.52

**Total Income : \$163,143.52**

Fig. 8V

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Reports – Cashbook GST Audit Report

Cashbook GST Audit Report @ 12/06/03

Joe Blogg

Listing for Payments Only  
 FROM July 2002 TO July 2003

All Branches

All Departments

NO	entry	Reference	Capital	Taxed Acquisition	Input Tax	NO GST	Private use Deductible	Non Reportable	GST Suspense
1 / 2	Fees paid to accountant			10/07/02					
2	Cheque	\$6	\$0.00	\$680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1 / 1	Goods purchased for sale			10/07/02					
10	Cash		\$0.00	\$3,505.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 / 1	Goods purchased for sale			10/07/02					
10	Cash		\$0.00	\$3,063.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1 / 1	Goods purchased for sale			28/08/02					
10	Cash		\$0.00	\$2,488.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 / 1	Goods purchased for sale			28/08/02					
10	Cash		\$0.00	\$2,370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1 / 1	Electricity business			30/08/02					
20	Cash		\$0.00	\$1,816.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Fig. 8W



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Reports – BAS Statement Report

BAS Statement Report @ 12/06/03

Reporting Method : Cash

Listing Periods FROM July 2002 TO July 2003

All Branches

All Departments

Joe Blogg

Amount you owe the ATO from Sales

G1	Total Sales ( Including any GST ) :	\$163,041
G2	Export Sales :	\$0
G3	Other GST-Free Sales :	\$568
G4	Input Taxed Sales :	\$0
G5	G2 + G3 + G4 :	\$568
G6	Total Sales Subject to GST (G1 minus G5) :	\$162,473
G7	Adjustments :	\$0
G8	Total Sales Subject to GST after Adjustments (G6 + G7) :	\$162,473
G9/1A	GST on Sales :	\$14,770

Amount the ATO Owe you from Purchases

G10	Capital Purchases (including any GST) :	\$0
G11	Non-Capital purchases (including any GST) :	\$45,347
G12	G10 + G11 :	\$45,347
G13	Purchases for making input taxed sales :	\$0
G14	GST Free Purchases :	\$100
G15	Estimated purchases for private use or not income tax deductible :	\$0
G16	G13 + G14 + G15 :	\$100
G17	Total purchases subject to GST (G12 minus G16) :	\$45,247
G18	Adjustments :	\$0
G19	Total purchases subject to GST after adjustments (G17 + G18) :	\$45,247
G20/1B	GST on Purchases :	\$4,113

BAS Summary

1A	GST on Sales :	\$14,770
1B	GST on Purchases :	\$4,113
	Amount you Owe the ATO :	\$10,657

Fig. 8X

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Accountant Reports – Balance Sheet

<b>Joe Blogg</b> <b>Trial Balance Report as @ 31/07/02</b> <b>Listing Periods From July 2002 TO July 2002</b> <b>All Branches</b> <b>All Departments</b>			
	DEBIT	CREDIT	BALANCE
1 / 1 / 1100.0000 - Sales 1100.1001 Sales to Australian customers		\$2444.55	( \$2444.55 )
1 / 1 / 1620.0000 - Trading Purchases 1620.1000 Goods purchased for sale	\$3186.60		\$3186.60
1 / 1 / 7025.0000 - Clearing Accounts 7025.0001 GST Collected 7025.0002 GST Paid	\$7508.42	\$1771.97	\$6136.45
1 / 2 / 2310.0000 - Accountancy 2310.1000 Fees paid to accountant	\$524.99		\$524.99
1 / 2 / 6001.1000 - Bank working account		\$378.06	( \$378.06 )
1 / 2 / 6001.1100 - Bank savings account	\$268.59		\$268.59
1 / 2 / 6550.0000 - Plant and Equipment (WDV) 6550.3000 Plant and equipment 6550.3001 Plant and equipment depreciated to date	\$26833.00	\$12065.00	\$14768.00
*****			
<b><u>TRIAL BALANCE</u></b>			
TOTAL DEBITS :	\$47873.66		
TOTAL CREDITS :	\$47873.66		
Trial Balance :	\$0.00		

Fig. 8Y

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# Main Interface

**General Journal Entry Form**

Entry Details:  
 Entry Date: 30/06/02  
 Entry Reason: Remove items from suspense  
 Next New Entry ID: 37

Journal Details:

Debit	Credit	Entry/Account Description
\$102.52	\$0.00	DONT KNOW OR NOT LISTED PAYMENT
\$0.00	\$102.52	Fees paid to accountant

Credit Balance: \$102.52      Debit Balance: \$102.52  
 Trial Balance: \$0.00

Actions:  
☒ Enter Journal Entries    ☐ Delete Entry    ☐ Edit Journal    ☐ Close Journal

Feedback Status:  
 Everything Operational

Fig. 9A

## General Journal Audit Report

**General Journal Audit Report**  
 Joe Blogg  
 Listing Periods From July 2002 TO July 2003

Date	Record ID	Total Debits	Total Credits	Reference	Amount	GST Paid	GST Collected	GL Amount
Dr/Dep Account								
01/07/02	10	\$27301.59	\$27301.59	-				
1/2					\$266.19	\$0.00	\$0.00	\$266.19
1/2					\$26,833.00	\$0.00	\$0.00	\$26,833.00
1/2					\$200.00	\$0.00	\$0.00	\$200.00
1/2					-\$12,065.00	\$0.00	\$0.00	-\$12,065.00
1/2					-\$359.00	\$0.00	\$0.00	-\$359.00
1/2					-\$14,877.19	\$0.00	\$0.00	-\$14,877.19
30/06/02	33	\$102.52	\$102.52	Remove items from suspense				
1/2					\$102.52	\$0.00	\$0.00	\$102.52
1/2					-\$9.32	\$0.00	\$0.00	-\$9.32
30/06/03	34	\$1286.00	\$1286.00	Depreciation				
1/2					\$1,286.00	\$0.00	\$0.00	\$1,286.00
1/2					-\$1,286.00	\$0.00	\$0.00	-\$1,286.00
30/06/02	36	\$14779.52	\$14779.52	GST				
1/1					\$8,112.87	\$0.00	\$0.00	\$8,112.87
2/1					\$6,617.33	\$0.00	\$0.00	\$6,617.33
1/2					\$9.32	\$0.00	\$0.00	\$9.32
1/1					-\$2,090.63	\$0.00	\$0.00	-\$2,090.63
2/1					-\$1,910.19	\$0.00	\$0.00	-\$1,910.19
1/2					-\$4,204.00	\$0.00	\$0.00	-\$4,204.00
1/2					-\$113.44	\$0.00	\$0.00	-\$113.44
2/1					-\$6,452.86	\$0.00	\$0.00	-\$6,452.86
		\$43469.63	\$43469.63		\$0.00	-\$9.32	\$0.00	\$9.32

Fig. 9D

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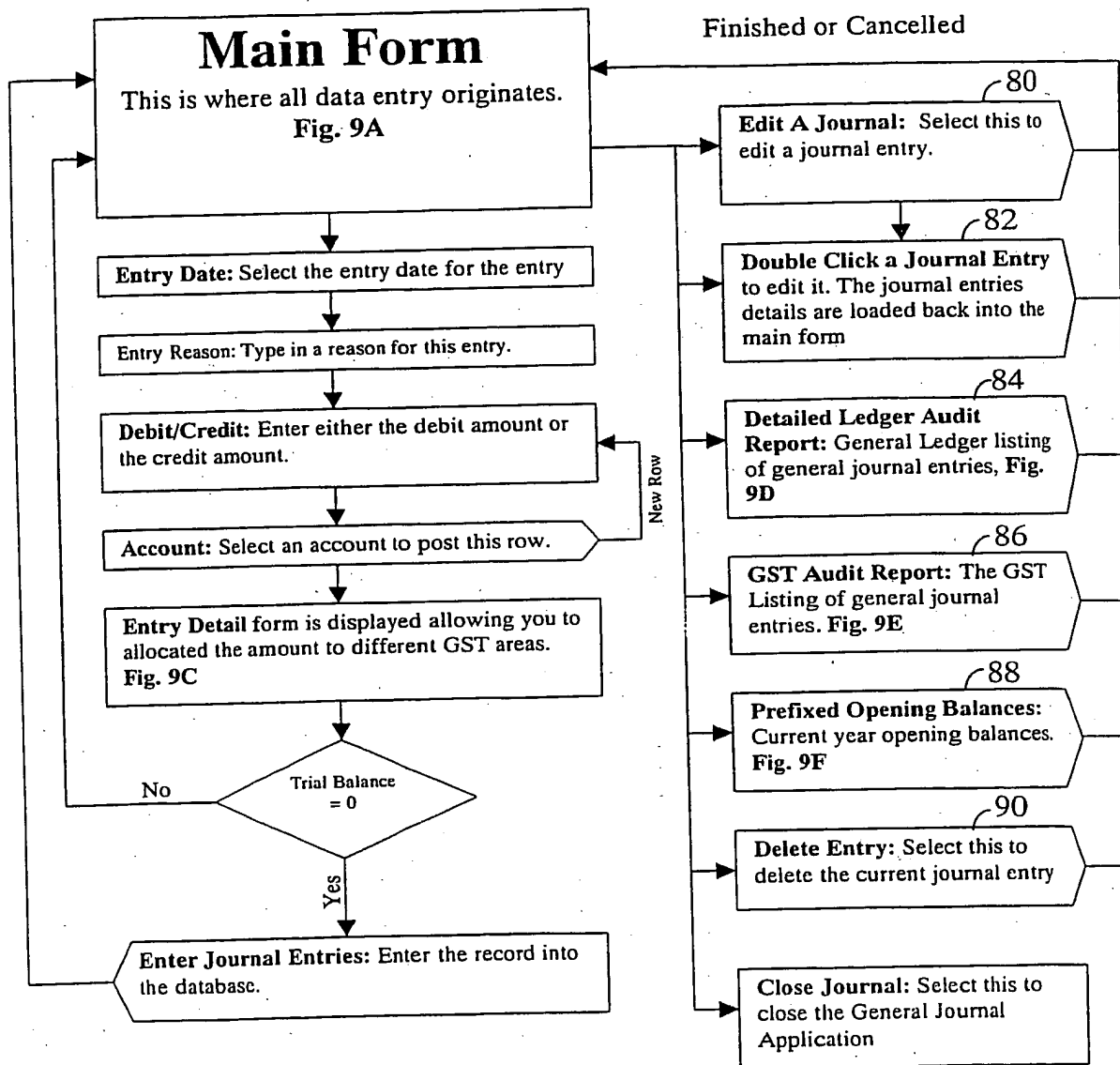


Fig. 9B

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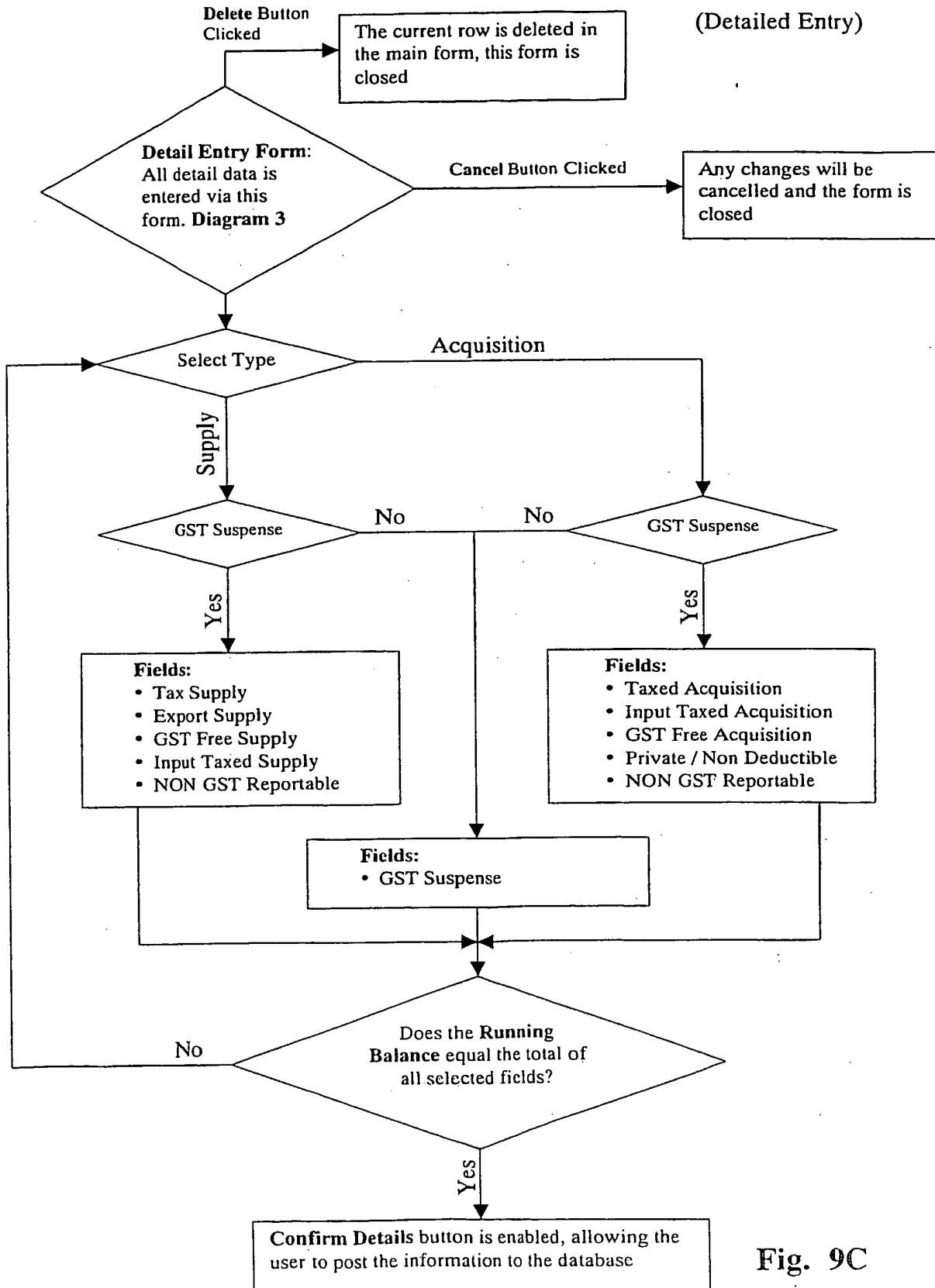


Fig. 9C

## General Journal GST Audit Report

[illegible]

Fig. 9E

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# Prefixed Opening Balances Report

Joe Blogg		Prefixed Opening Balances	
Account ID	Account Description	Opening Balance	
1 / 2 / 6001.1000	Bank working account G3 DEBIT	opening balance	\$200.00
1 / 2 / 6001.1100	Bank savings account G3 DEBIT	opening balance	\$260.59
1 / 2 / 6150.3000	Plant and equipment G3 DEBIT	Plant and equipment	\$26833.00
1 / 2 / 6150.3001	Plant and equipment depreciated to date G3 CREDIT	Plant and equipment depreciated to date	( \$12061.00 )
1 / 2 / 7600.2000	ESANDA HP \$ G3 CREDIT	ESANDA HP \$	( \$359.00 )
1 / 2 / 8001.1000	Equity Opening Balance G3 CREDIT	Equity opening balance	( \$14677.59 )

Fig. 9F

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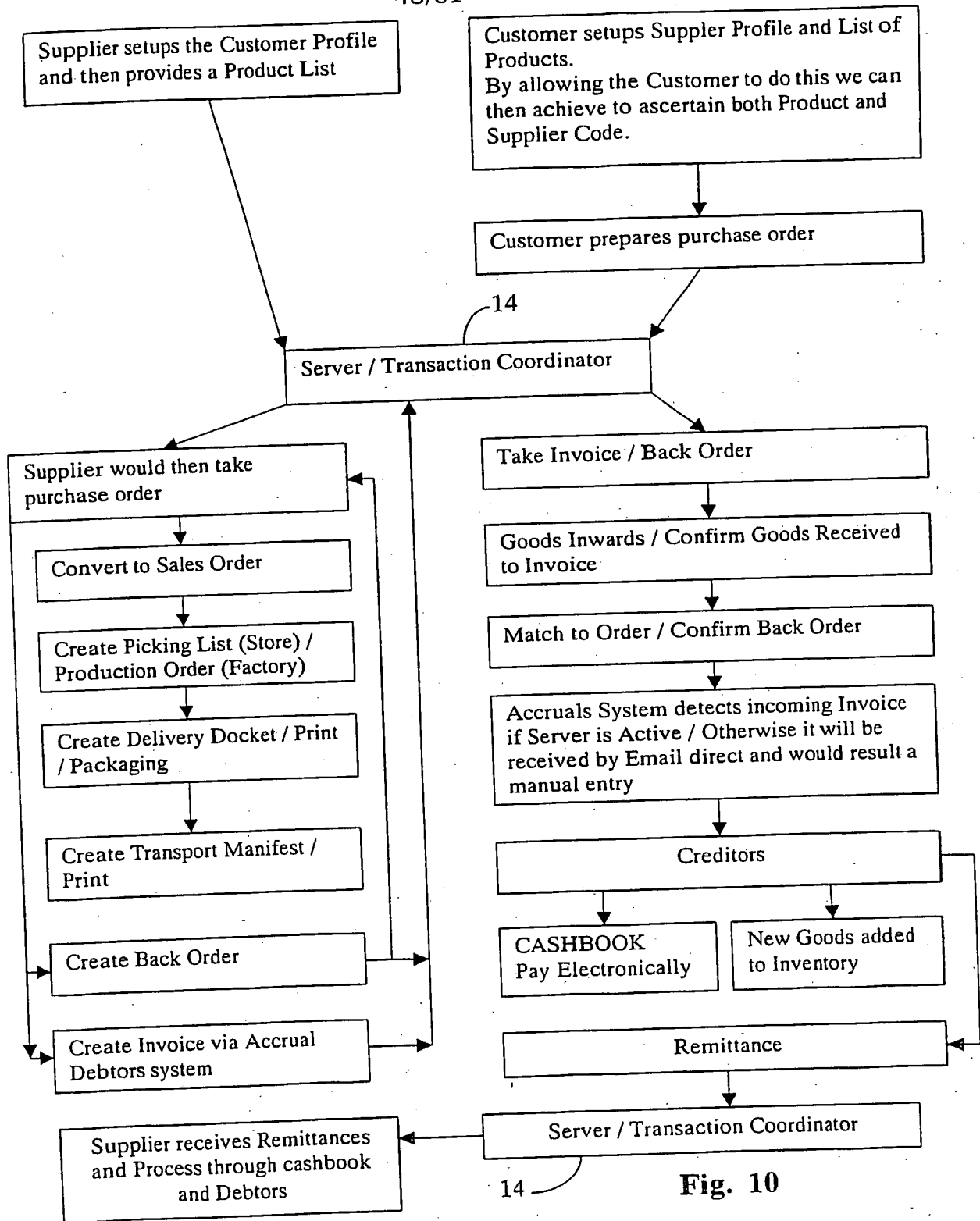
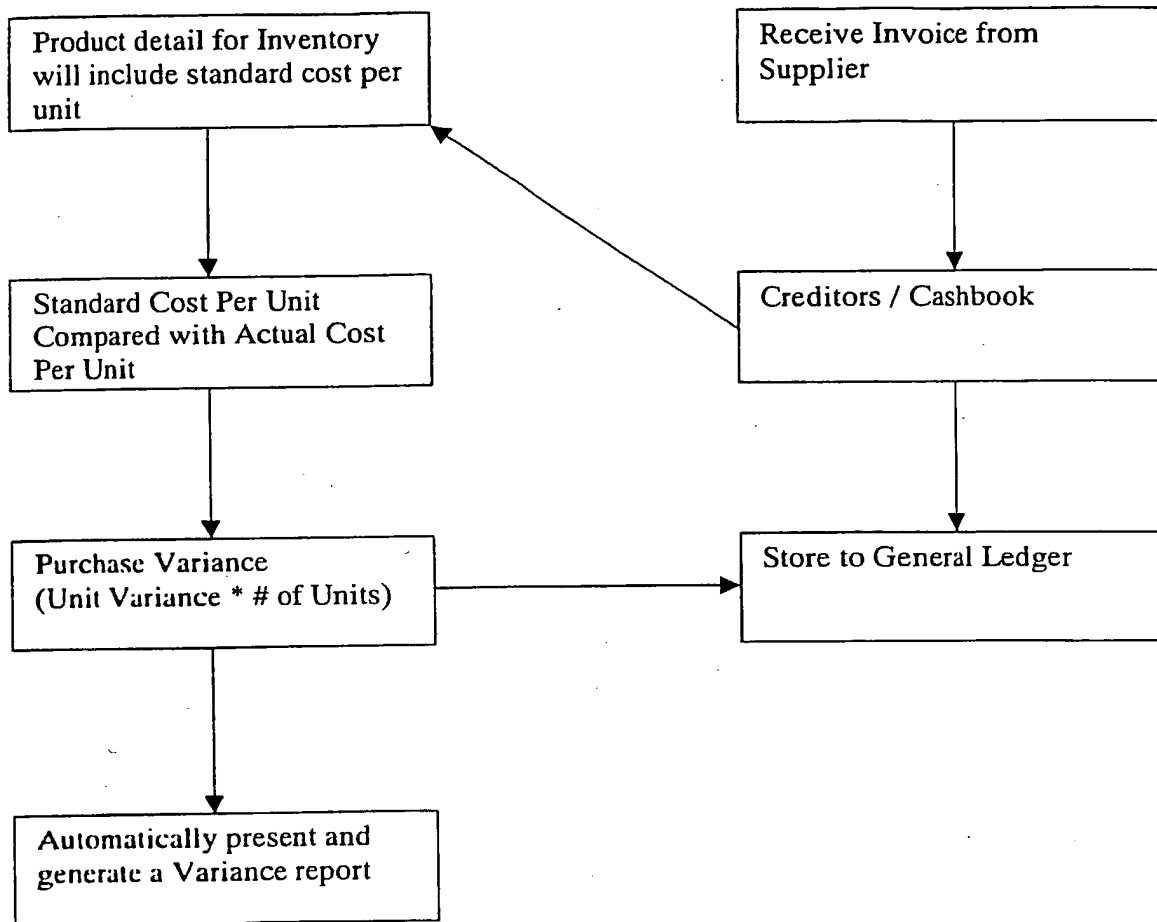


Fig. 10

SERVER INTERACTION PROCESS



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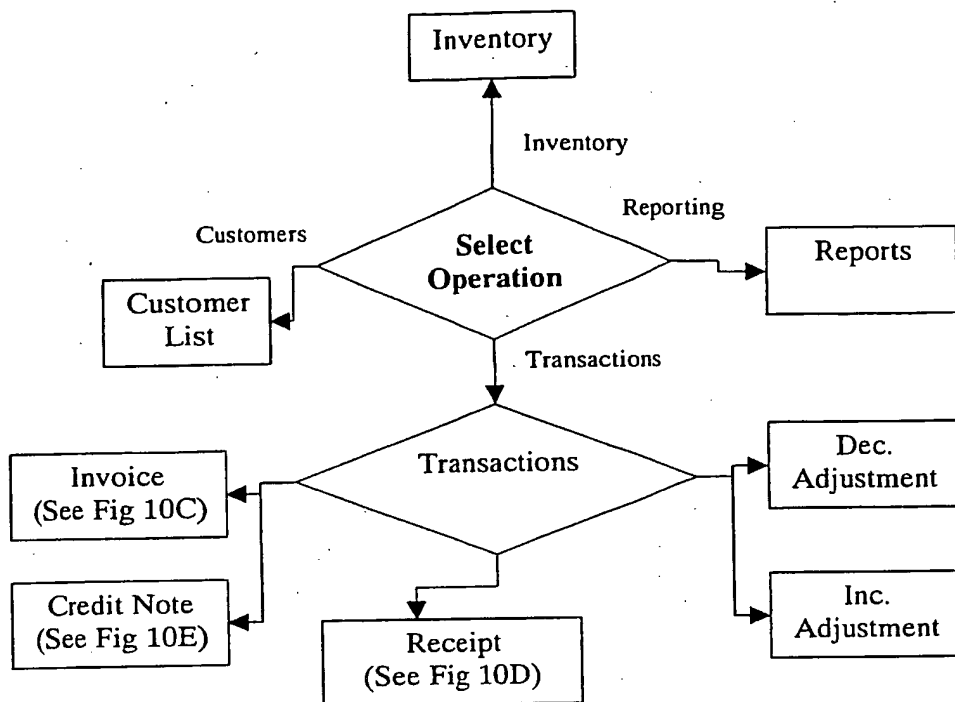


## STANDARD COST PROCESS

Fig. 10A

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## System Overview



**Fig. 10B**

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# Debtors Invoice

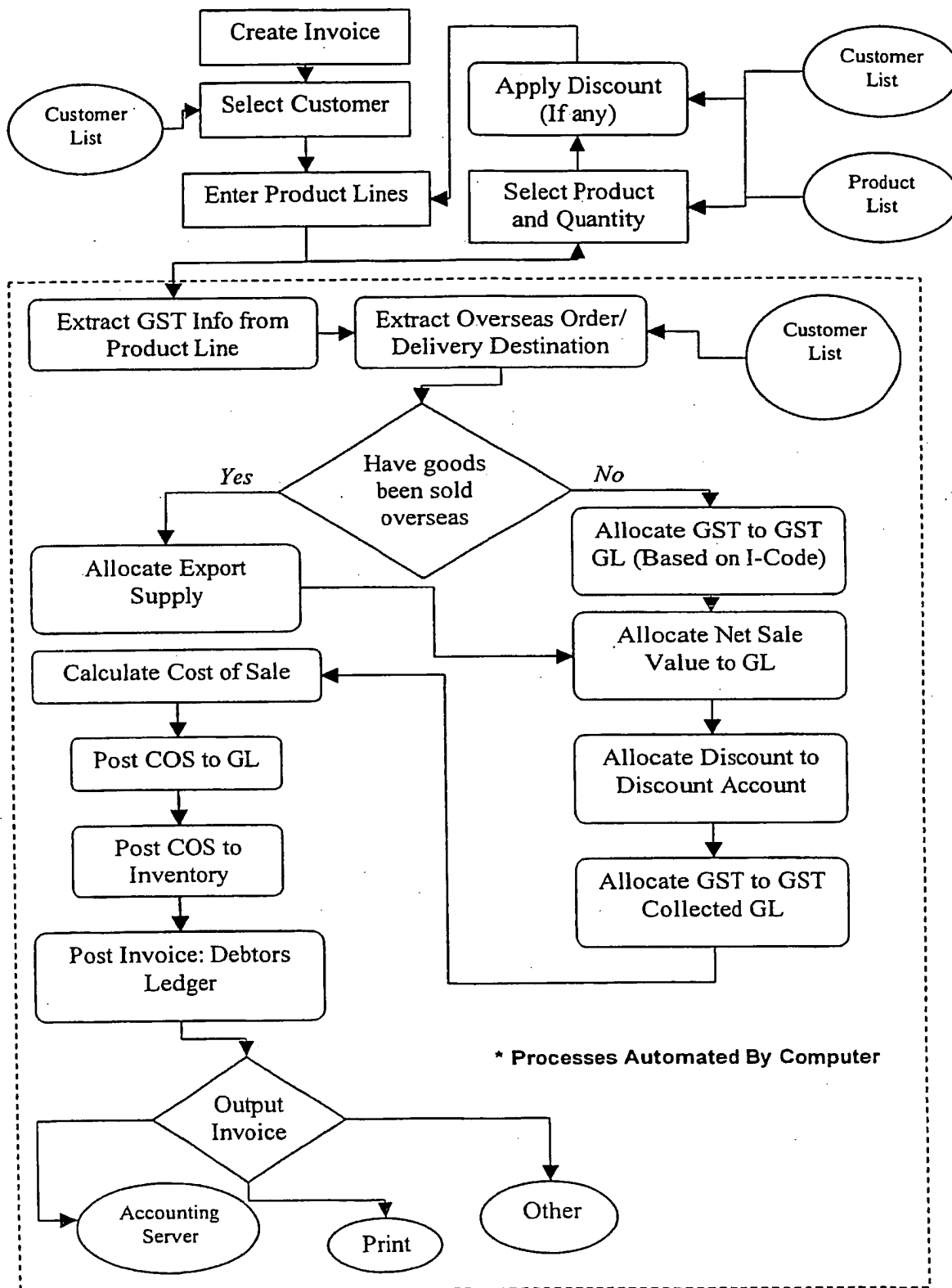
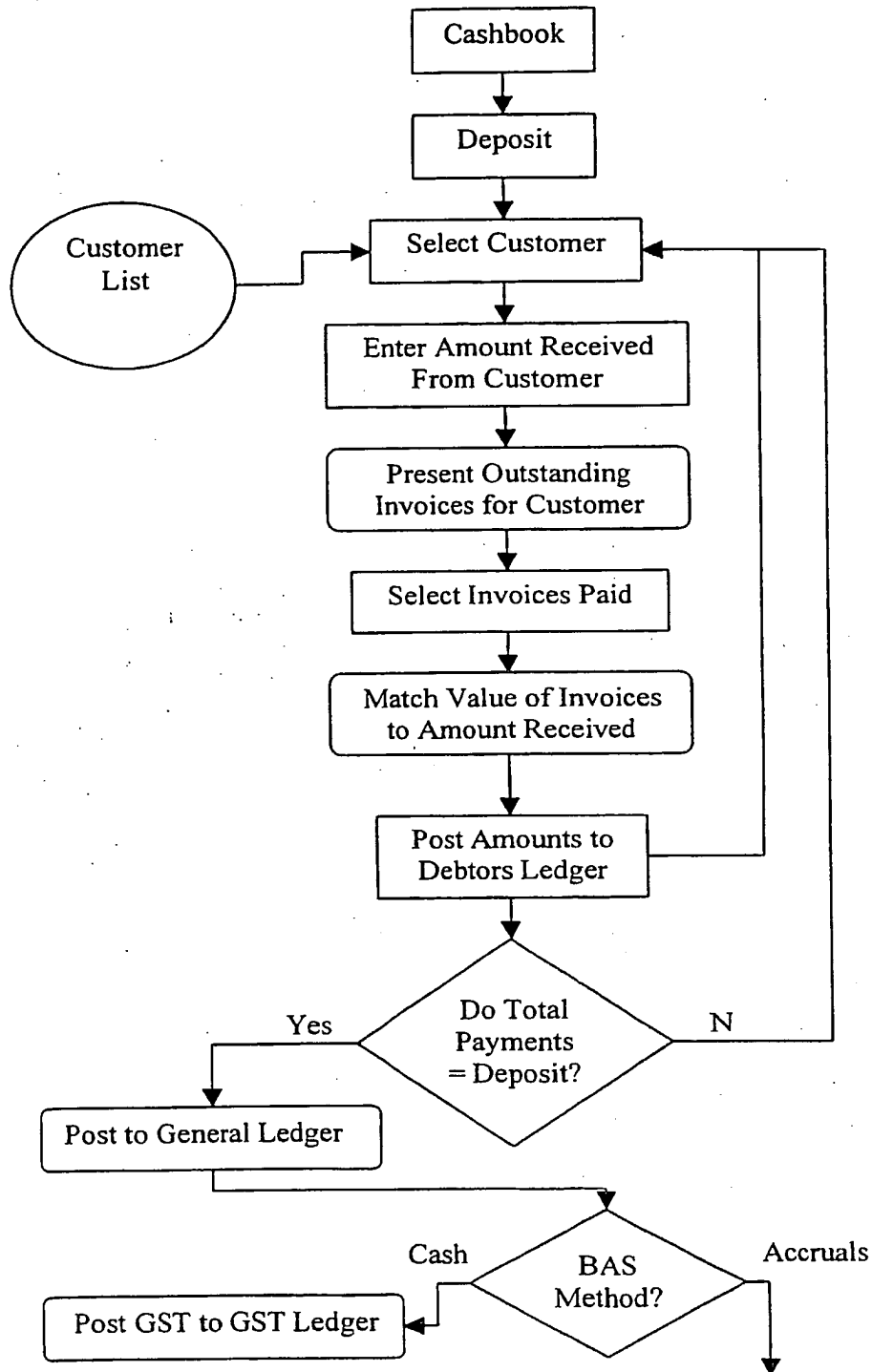


Fig. 10C

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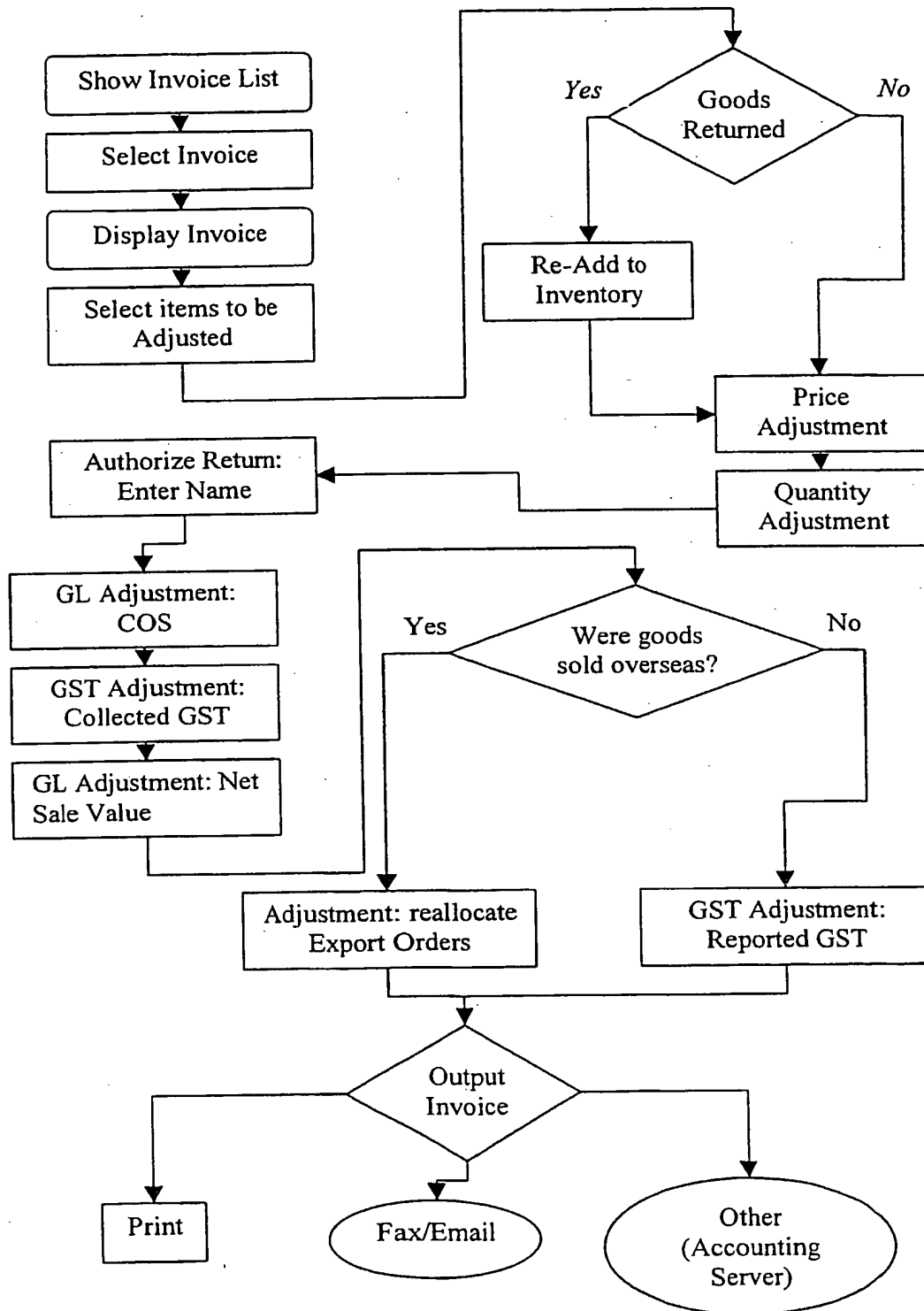
**Debtor Payment**



**Fig. 10D**

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**Debtor Credit Note**



**Fig. 10E**

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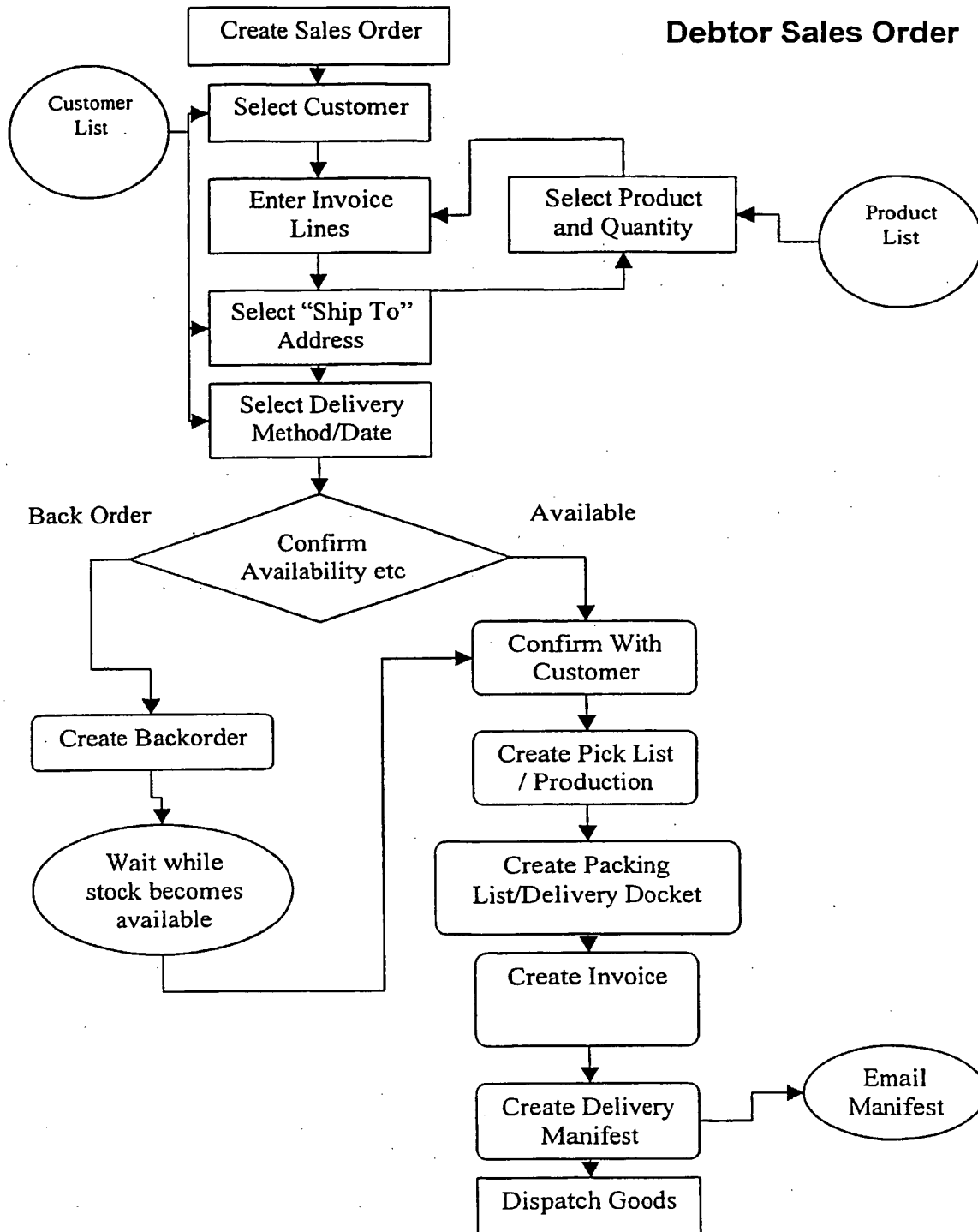
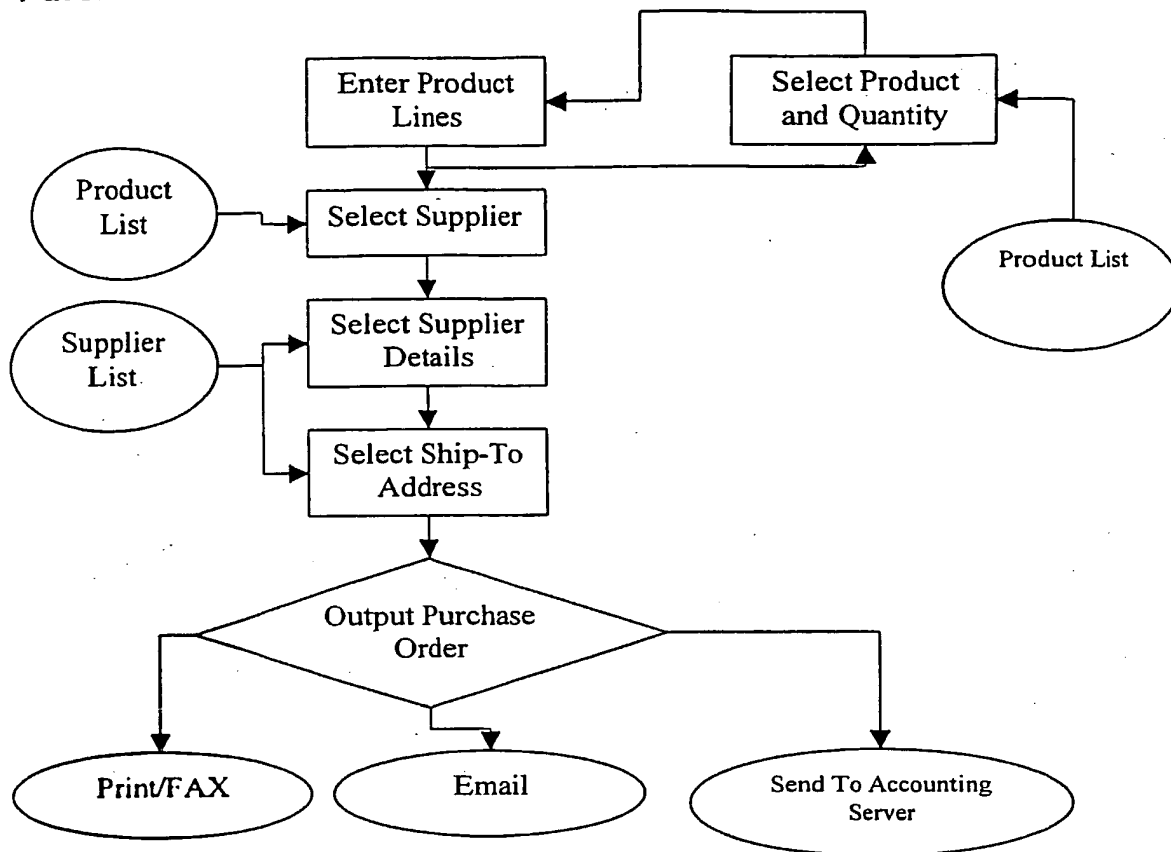


Fig. 10F

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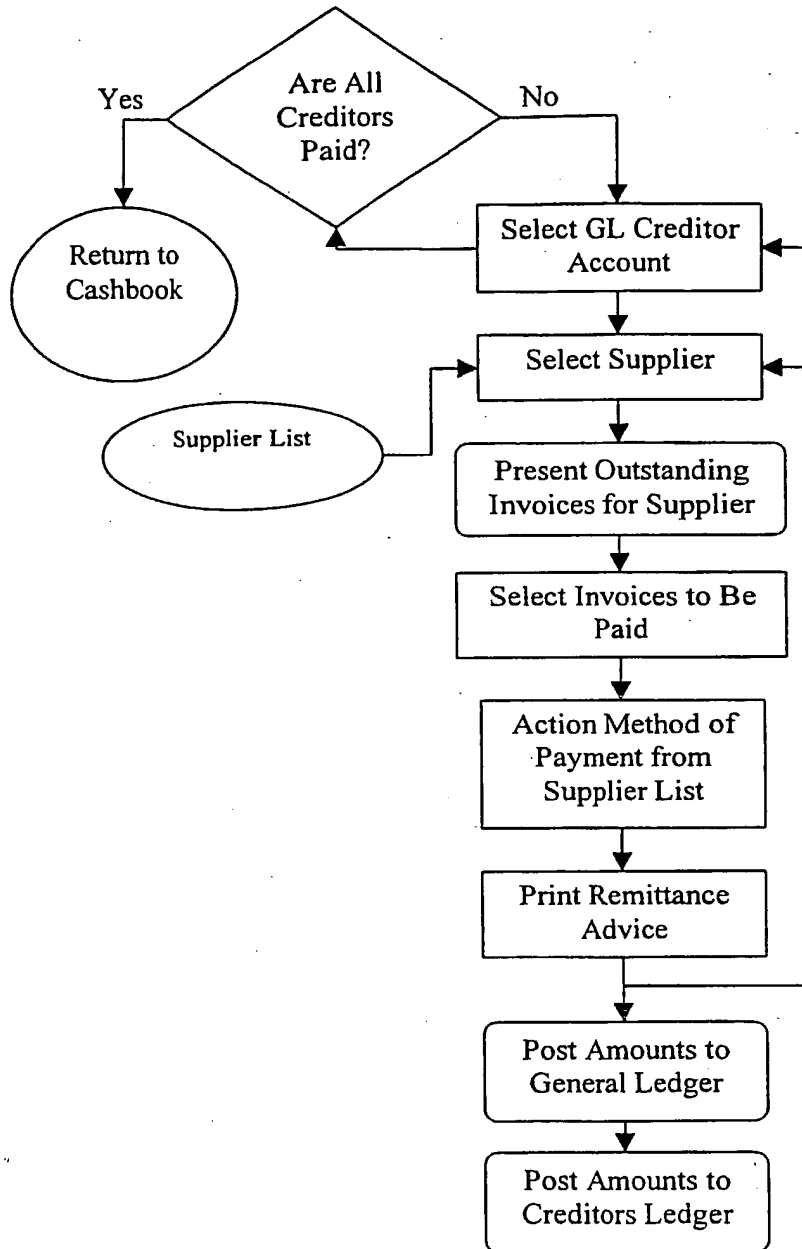
**Purchase Order**



**Fig. 10G**

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**Creditor Payment**



**Fig. 10H**



Extended Point Of Sale System 57/61

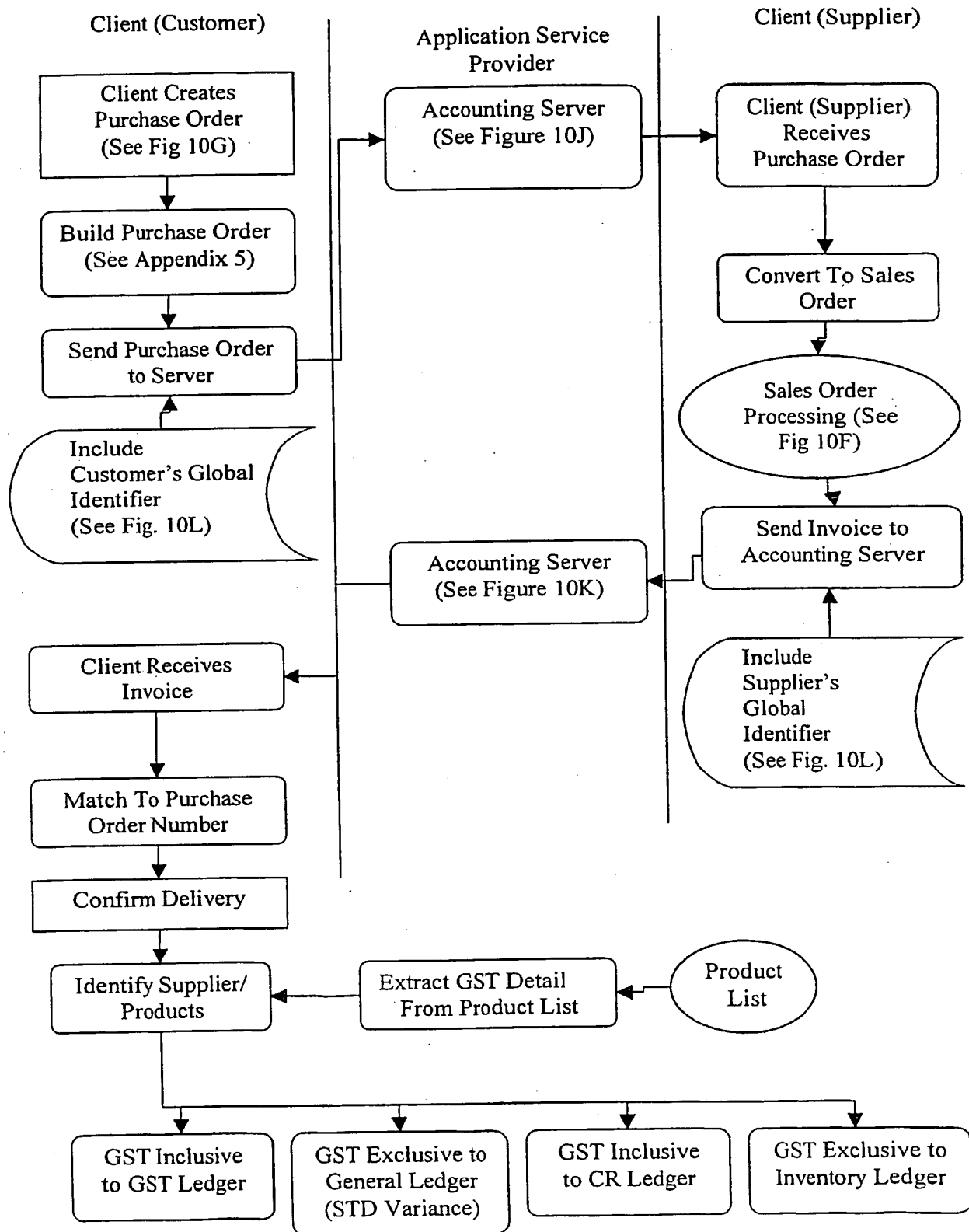
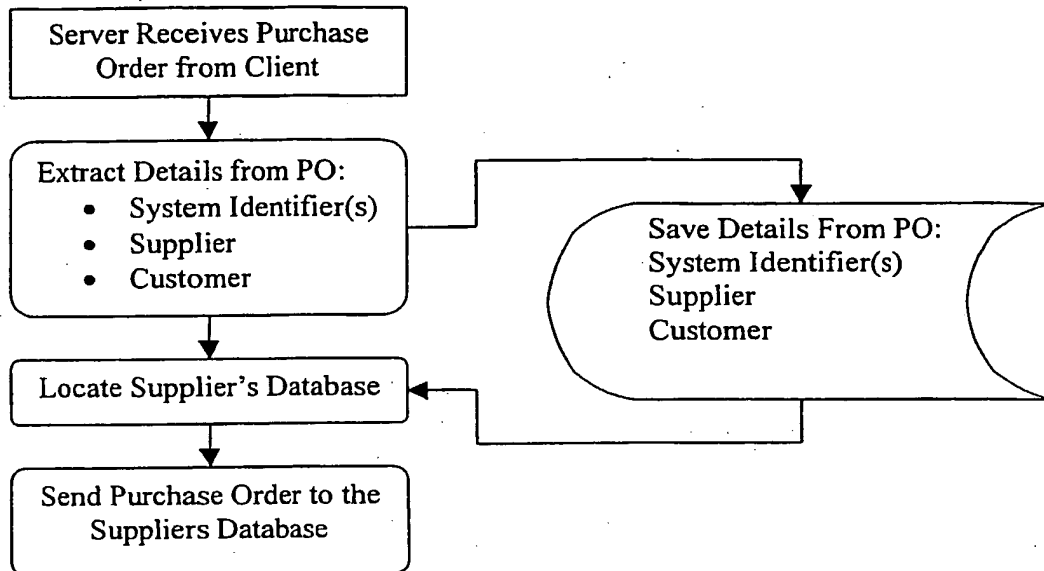


Fig. 10I

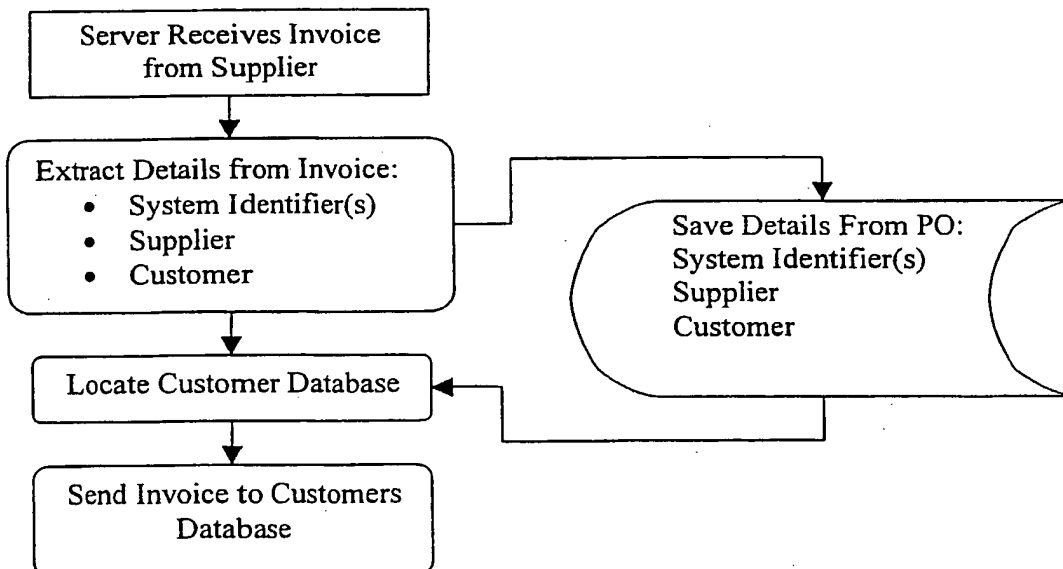
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**Accounting Server – Purchase Order Processing**



**Fig. 10J**

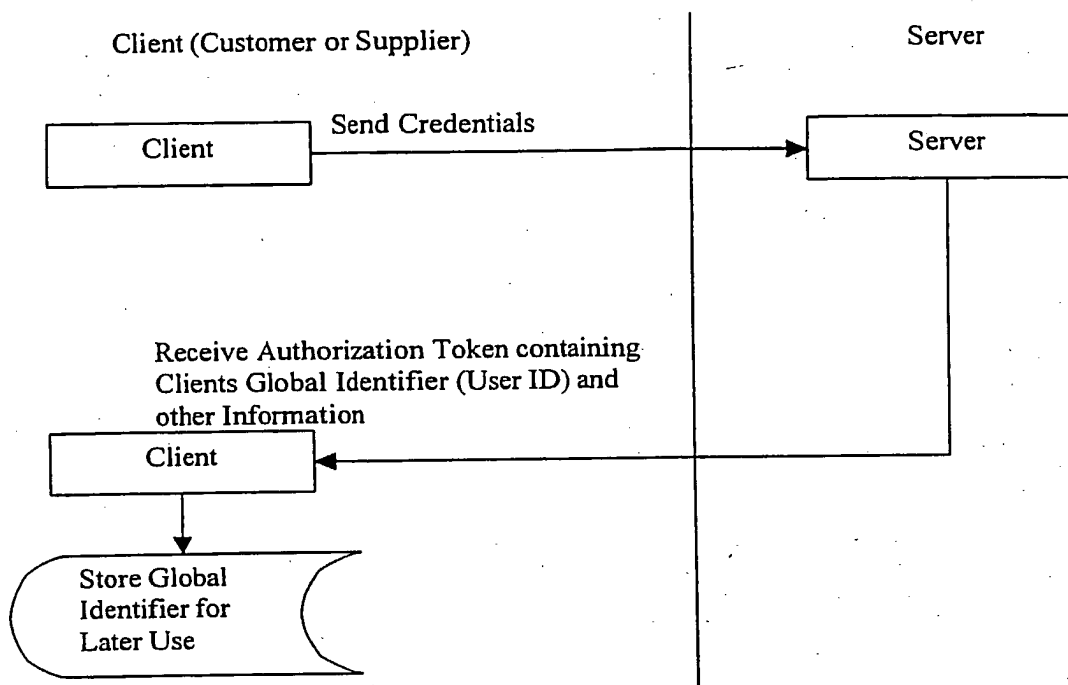
**Accounting Server - Invoice Processing**



**Fig. 10K**

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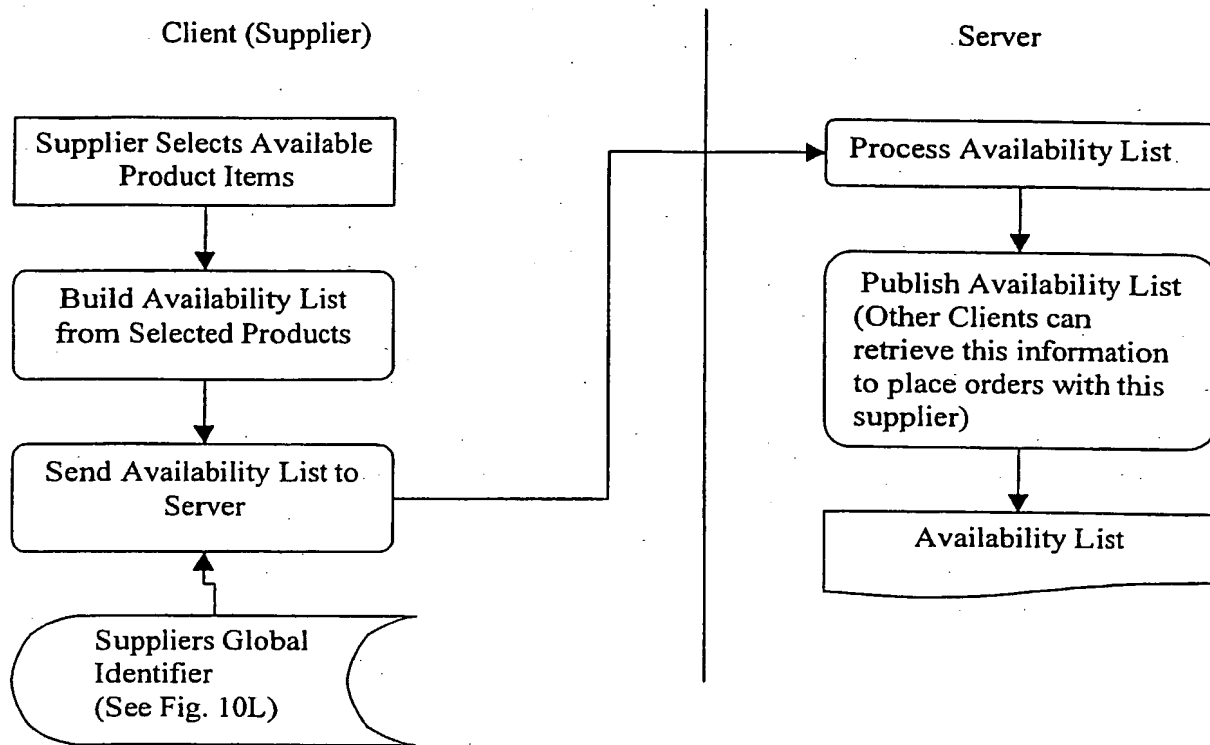
**Client/Server Authentication Process**



**Fig. 10L**

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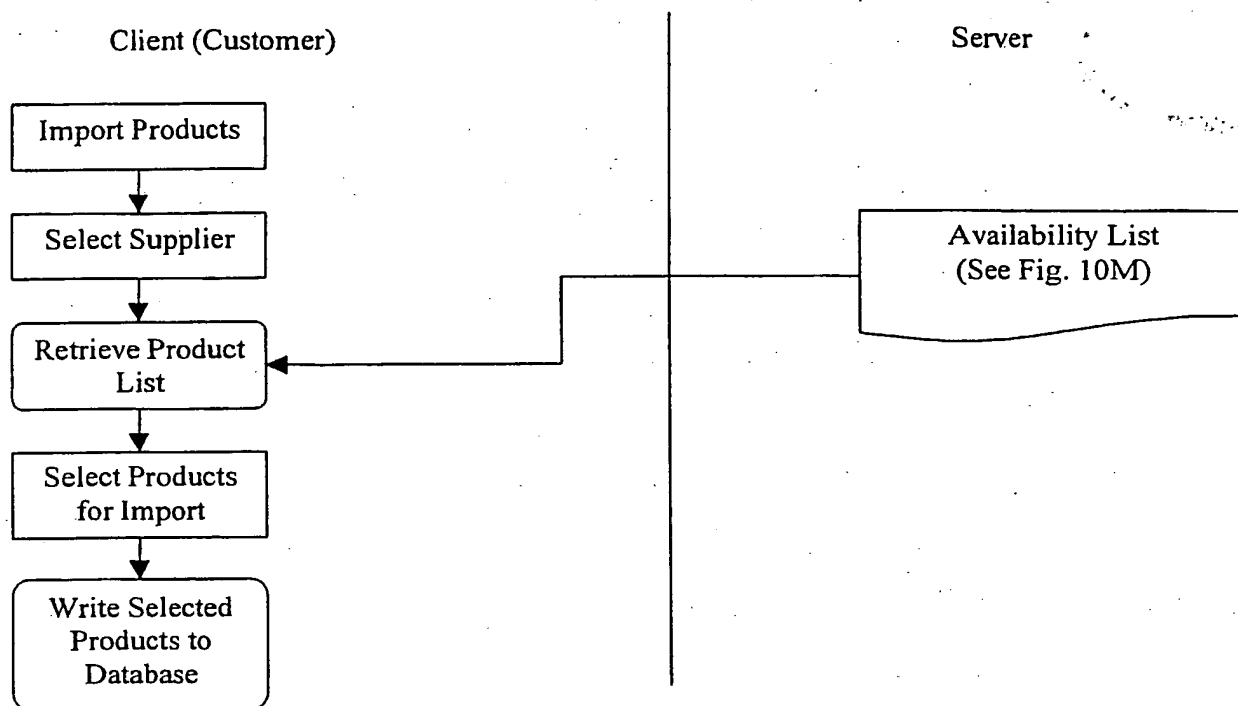
***Supplier Publishing Availability Information onto the Accounting Server***



**Fig. 10M**

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***Client Retrieving Published Availability Information from the Accounting Server***



**Fig. 10N**

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